

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting / Public

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

September 7, 2021

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Council President Paul Vance called the special meeting to order.

Pastor Mike Bone led the prayer. Pledge was recited.

Roll call. Handwerk, Aspiras, Lorson, Mosley, Foy, and Wilson all were present.
Excused: Widmer

Council minutes of the regular meeting held July 19, 2021, and the minutes of the special meetings held on August 2nd and August 9th were presented for approval. Mosley moved to approve those minutes; Lorson seconded. Roll call vote; Aspiras abstained; all remaining ayes; motion carried.

Standing Committee Reports

Parks & Recreation – Handwerk: Has not met. Requested a committee meeting be scheduled for October 11, 7 p.m. to discuss the maintenance needs, capital improvement program 2022 and to review the comprehensive park plan status.

Utilities – Foy: Has not met. There are three pieces of legislation tonight and the first two are requested to be passed this evening as there is some urgency with them.

Transportation – Mosley: OPWC projects began today. Sidewalk engineering is back for the final phase of the sidewalk project. Once we sift through the information, we will plan a meeting with details that narrow it down for each piece of property so get this project through to completion. Resolution 36-21 with reference to a new salt bin, the cost of steel continues to rise, would like to have it passed this evening.

Administrative Reports

Mayor Handwerk: Welcomed Council back from break. Recapped the great summer events in the City: 4th of July Firefighters Association, All Class Reunion, Lions Club Rib and Music Fest, and Orrville Community Day in August. Thanked all of the volunteers that help with those events.

Safety-Service Director Wheeler: Trash pick up is delayed one day due to Labor Day so it will be picked up Friday. Storybook Trail construction on Vine Street, across from McDonald's has been completed. Orrville Public Library is working to get the storybooks ordered so they can be installed. A ribbon cutting will be scheduled. The OPWC projects did start today with curb work and basins. Work began at Crestview and Evergreen. The other project streets are Maple, North Walnut, Lake, West Paradise and West High.

Utility Director Brediger: August was a busy generation month due to longer periods of heat. Our transmission operator reports show we have hit our top five peaks as we were up about 20 times. Utility Board approved keeping the power cost adjustment factor frozen again, keeping our electric rates the same since 2017.

Finance Director Strimlan: The 2020 audit is complete with no significant issues. The audit opinion and CAFR were sent to council from Zupka accounting firm. The CAFR will be posted to the city website for people to review. The CAFR was submitted to the GFOA for consideration for the excellence in financial reporting award. We should hear something back in the Fall. The American Rescue Plan first payment was received of \$440,950. We will receive the second payment for the same amount in August of 2022. Some funds will be used for the camera system for security around the city. Water and Wastewater are gathering estimates for projects that will be beneficial from a customer rate perspective. Water and Wastewater improvement projects are a major focus of the American Rescue Plan funds. The quarterly investment report for the quarter ending June 30th was distributed. The June and July Fund Balance Reports were distributed. A few accounts have negative net income which is just a timing issued with the exception of utilities and that is due to a working capital transfer. Requested a motion to approve those reports subject to audit. Wilson moved; Foy seconds; roll call vote; all ayes motion passes.

Council President Vance: The project to increase our capabilities in council to both record and distribute the content of our meetings. We had an online meeting with a software vendor and also

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providing hardware to stream meetings to homes and for presentations during our meetings, and the ability for others to remote in. We are looking to get some figures back on this and will report back.

New Business

Resolution 32-21 Lorson moved that it be placed on first reading. Handwerk seconded. Roll call vote; all yeas; motion carried. **Resolution 32-21**, A Resolution authorizing the Utility Director to prepare and submit an application(s) to participate in the Ohio Public Works Commission State Capital Improvement Program for grant or loan funds and/or agreements as required to obtain said funds and declaring an emergency.

Discussion: This resolution and the following one, we are applying for grants for the same projects in both Water and Wastewater utilities. We aren't sure if we will be successful in any or both or none. We have checked our needs list while the grant funds are available and these are on our 5-year planning process. We would like to do a comprehensive water modelling study to look at our distribution system. We have weak areas identified and this will help us address low flow areas such as our recent project on North High Street. This study will allow us to give a good comprehensive look for new businesses coming to town or a significant expansion in the residential area, we can easily identify how far back we need to go in our water main system. Estimates costs are \$75,000 for the study. Both grants come with a matching fund component. Another project we are applying for grant funds for is to rehab the central water tower; recoating the inside and outside as well as the valve system underneath that was installed in the 1960's. It is still good shape. We need to keep up the maintenance. The engineering to do that for the tower is estimated at \$40,000. Another is a water main upgrade that feeds the industrial park on Collins Blvd. The engineering is from Hostetler up to Collins at an estimated \$130,000. We can loop it in the industrial park. The two grants we will seek for the Wastewater utility. One is to install a backup inlet screen to the wastewater treatment plant. EPA mandated a pre-screening of material coming into the plant. This will serve to back that one up. Our new Wastewater Superintendent came to us as the former Wastewater Superintendent for the City of Wooster. All of their plants had screens. We will work with EPA and our engineers to see how that will fit in with the existing screen. That will be roughly \$220,000 grant. The last project is an infrastructure study for our collection system. Significant rain events puts burdens on the plant and triples the capacity requirements on the wastewater plant. The lines have been underground for a long time, the ground shifts, things along that line. Homes built and installed up until the 70's had their roof and garage floor driveway drains tied into the sewer systems as opposed to the storm water system like they are now required to. This rainwater runs then through the plant and takes on burdens and puts us in situations where we are subject to violation and when it becomes overburdened that means that the lines are running at or above the capacity and that can result in sewer backups. This collection system study will allow us to identify where those main sources of water infiltration are at. We will start out at the farther remote sections of our system and work our way in to identify the large areas of water infiltration, seal those up, put line in place and some may have to be replaced. This study will allow us to do camera work and testing investigating and will run around \$183,000. The application for the OPWC and the resolution that follows from the Ohio Department of Development, have timing requirements. OPWC applications are being submitted now. The Dept. of Development are due the end of next week. The utility board approved both at their last meeting. All of this applies to the following Resolution 33-21. We have three separate water districts throughout the city. They all operate at about the same pressure. The study will also check the sizing as they were installed 60 years or so ago. In the past they were installed oversize to accommodate growth. The matching funds are at what percentage? The ability to go up to 50% matching. The Department of Development application is to match only 10%. It is not weighted the same as OPWC grants. OPWC highly encourages up to 50% matching which is what we plan on going up to. We used the OPWC funding for the High Street water line replacement. We hope to coordinate these projects with street work projects. If we don't secure the funding, we will still do these projects with the exception of the

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central water tower engineering. We would do the project but we would likely do that in house at less than the \$40,000 estimated cost.

Lorson, this gives the opportunity to anticipate growth and this helps us pay for it, moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Foy seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 32-21 be adopted as read. Foy seconded. Roll call vote; all yeas; motion carried.

Resolution 33-21 Lorson moved that it be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution 33-21**, A Resolution authorizing the Utility Director to prepare and submit an application(s) to participate in the Ohio Department of Development Water and Wastewater Infrastructure Grant Program for grant funds and/or agreements as required to obtain said funds and declaring an emergency.

Discussion: The same projects as discussed for the previous legislation will also be submitted for this grant. All projects qualify. They will fund up to \$5M a project. It may be possible to apply for construction funds for 2022.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Mosley seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 33-21 be adopted as read. Handwerk seconded. Roll call vote; all yeas; motion carried.

Resolution 34-21 Lorson moved that it be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution 34-21**, A Resolution authorizing the Public Utilities Board of Control of the City of Orrville, Ohio, to execute a contract or contracts, without bidding, for coal supply and ash disposal for a three (3) year period and declaring an emergency.

Discussion: Our current three year coal contract expires December 31st. We are no longer a significant purchaser. It makes it more difficult to negotiate and find suppliers for the small amount we burn over the year. It is approximately \$850,000 a year, for the maximum amount of coal we would burn as well as the corresponding amount of ash material that go back into the landfill. Our estimated expenses are about half a million. We will seek provision for extensions in the contract for 1-2 years. There are other small buyers, one in Dover and one in Painesville. Our current supplier also supplies fuel to Dover. We are the last three in the State. There are only 4 small coal fired utilities left in the country. Request was made to approve this evening.

Lorson, knowing we need to do this, as much time as we can give to make this possible we should give him, moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Handwerk seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 34-21 be adopted as read. Mosley seconded. Roll call vote; all yeas; motion carried.

Resolution 35-21 Lorson moved that it be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution 35-21**, A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Discussion: This is a yearly piece. After you approved the budget in July, it was forwarded to the Wayne County Auditor for review by the budget commission. If they are okay with our budget estimates, they forward this resolution for property tax collection. So this is authorizing the auditor to have the ability to collect taxes on our behalf. It does need to be returned by September 30th so we need to pass by the next meeting.

Lorson, this is a necessary item, moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Foy seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 35-21 be adopted as read. Foy seconded. Roll call vote; all yeas; motion carried.

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Resolution 36-21 Lorson moved that it be placed on first reading. Mosley seconded. Roll call vote; all yeas; motion carried. **Resolution 36-21**, A Resolution authorizing the Board of Control to enter into an agreement and/or agreements with Greystone Construction through Sourcewell Cooperative Purchasing for the design/build of a salt bin and declaring an emergency.

Discussion: This is to purchase the construction of a new salt bin which will go behind the existing salt bin. We also have a smaller salt bin adjacent to the Lacy Center that is on the verge of falling apart. It will be removed. That opens up area for the brine system in that area. This new bin will allow us to hold more than twice as much as we are currently able. As Mr. Mosely mentioned, we hit situations where we've had heavy snow, we have to wait until we have more room in order to order. When the order comes, we are quite low. This allows us to store more and be more efficient. Steel prices are fluctuating and prices will rise in the next few weeks. We will use the existing salt bin to store some other items. This compliments our brine system legislation we previously passed. Request to pass this evening.

Lorson, the winter will be here before we know it, moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Mosley seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 36-21 be adopted as read. Mosley seconded. Roll call vote; all yeas; motion carried.

Resolution 37-21 Lorson moved that it be placed on first reading. Aspiras seconded. Roll call vote; all yeas; motion carried. **Resolution 37-21**, A Resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2021, and declaring an emergency.

Discussion: This is a change to our 2021 final appropriations that council approved in March. The first change is to make an allocation for the expenditures out of the American Rescue Fund. The second change is to provide for an allocation for our unclaimed monies fund that was established last year. We are going to make a transfer this month so we need to have an allocation available if someone steps forward to claim those funds so we can issued a check.

Good of the Order

Mayor commented on what a great job he and Councilman Lorson did as umpires for community day that they were notified by the major league baseball they wanted them but the offer was turned down. Much laughter in the room

President Vance commented that Councilman Lorson's column in the Daily Record has ended after 21 years and not missing a deadline. We are sorry to see that go. Thanked Lorson and his wife Kristin for their contribution to our community bringing humor to us for so long. Lorson thanked him and reminded everyone not to give up on their local newspaper as a source of information.

Adjournment

Wilson moved to adjourn the council meeting; Lorson seconded. Roll call vote; all yeas; motion carried.

Council adjourned at 8:29 p.m.

Jeanne Gault, Clerk of Council

_____, 2021
Date

Paul Vance, President of Council