

RECORD OF PROCEEDINGS

Minutes of

Regular/Public

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

September 4, 2018

20

Council President Baker called the meeting to order and Pastor Dave Hargrave led the prayer. The pledge was recited.

Roll call: Shupp, Wilson, Hamsher, Aspiras Sr., Corfman and Lorson were present.
Excused: Aspiras Jr.

Wilson moved to adopt the minutes as posted of the last regular meeting on July 16, 2018. Lorson seconded. Roll call vote; all yeas; motion carried.

Standing Committee Reports

Transportation – Shupp: No committee report. Update on construction on roads. On the ODOT Main St./Rt. 57 project, concrete work downtown should be complete in another week to a week and a half and S. Main work should begin either the end of this week or beginning of next week with the base repair initially. Sept. 17 milling should begin on E. Paradise, Chestnut and Walnut. Dominion Gas will be working on a gas line on Smucker Street starting next week.

Administrative Reports

Mayor Handwerk: He welcomed everyone back from the summer break. Our August employee of the month is Don Duffy in our Technical Services Department. Don joined the Utility in 1984 as a Power Plant Technician. He was promoted to Staff Engineer in 1988 as currently serves as our Technical Services Manager. He oversees our IT (Information Technologies), Graphical Information Systems (GIS), Fiber Optics and Instrumentation & Controls (I&C) groups. He headed the effort to combine the IT needs for the Utility & City and to install the first fiber optic system which serves all departments. He is a very technically diverse individual and has kept us in pace with technology as well as positioning us for the future. His focus is currently on coordinating & implementing the new City and Utility ERP (electronic reporting system) system which has been extremely challenging even on the best days. He is married to wife Jan and has two married children, Adam & Holly and David & Ellen. We ate at Jerry's. Our September employee of the month is Mike Hedberg in our Economic Development office. Mike started with the Utility in 2000 as Marketing Manager. This position and Office of Industrial Development was created to fill a need to keep in closer contact with our industrial customers focusing on retention, expansion and development. The responsibilities have grown to include commercial and retail development as well as working on utility projects which includes the creation of a third industrial park. He plays a vital role in attracting and fostering development in our community. He has a great vision and works well with the county and state agencies and can put the deals together to bring businesses to town. He represents our city extremely well. Mike also serves on the Chamber of Commerce and Wayne Economic Development Council. He is married to Michelle and they have two grown sons.

Safety Service Department Director Wheeler: Trash pickup is delayed one day this week due to the Labor Day holiday. The Dominion station project on Smucker St. then continuing to High and across and through farm land. The ODOT Main St. project continues. The bridge work was completed on the north end. The concrete work downtown should be completed within about a week and a half with the goal of the street being open immediately thereafter. Base repair on South Main is scheduled to begin this week or early next week. OPWC project is to start the week of Sept. 17. Another project that is started is the Rails to Trails project between 94 and Back Massillon Road. Currently they are installing construction drives and erosion control, then full blast in the next week or so. Trash pickup on S. Main during the construction, to avoid the trash trucks running in the work traffic, they will pick up an hour early in those areas. Notification of that early pickup will be in a variety of ways but a door hanger will be put on their doors as well. Chip and seal streets, patching has begun and the chip and seal overlay will be coming.

Mayor: Reminding everyone that the projects are coming together at the same time, school just started, our plan was for ODOT to start 57 on July 9th. It was delayed due to weather holding them up on other projects. We didn't plan for everything to be going on at once.

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Utility Director Brediger: The earlier legislation Council approved to purchase energy for long-term needs, contracts have been secured from CitiBank for two 4 MGW blocks of energy for the time periods of 2019-2022 and 2019-2026. Prices were lower than expected and savings will be an additional \$100,000 over that time period and close to \$1M over that longer time period. The power plant has been up in during some of the warmer spells in July and last week and again this week. We have hit all of our transmission top 5 peaks. And if you remember, once we meet those transmission peaks we receive the maximum credits back from America Electric Power and PJM the transmission system operator in our region. Those credits should be somewhere near \$7M to us. A real testament to the changes and different work procedures and responsibilities at the power plant. The guys have really stepped up and are doing a great job down there. All of our maintenance personnel have achieved their operator's state license, except one. We do expect him to pass it the next time he takes it. That planning process, those work and job descriptions approved by City Council are working out just like we had hoped they would. Last Monday at the Utility Board meeting, they elected to keep frozen the power cost adjustment factor (frozen since January of 2017) for the 2nd quarter of this year and based on projections, to maybe keep that frozen again 3rd quarter and maybe 4th quarter will be a credit. High Street water main project is tentatively scheduled to begin the end of the first week or beginning of the second week of October due to timing with our contractor. The City's natural gas aggregation program will be coming up for renewal and letters will be sent to Orrville Dominion customers. The new price for the period, this time it is a two-year fixed period, is \$3.39/mcf. That is down from the current \$3.54 rate. The renewal period is October 1 -September 30, 2019. Information will be on bill stuffers and our IGS supplier will send letters. If you want to remain in the aggregate program, you don't need to do a thing. If you want to change, call them and opt out. The Utility website will give you the prices for other gas suppliers. Tonight there is one other supplier out there at \$3.39 fixed for only 1 year. Another has a 2-year at \$3.35. Visit the website or call our office. Apple Blossom and Willard Way has work in progress replacing direct buried underground electric service with new conduit. This work is being completed by a contractor working for Orrville Utilities.

Finance Director Strimlan: Ohio Auditor Dave Yost's press release awarded The City of Orrville the Auditor of State Award of Distinction for 2017. Some of the guidelines that must be met include, you must file a timely annual CAFR, have a clean audit report, no significant deficiencies or findings and no material citations or weaknesses within the organization. We cannot have any management letter comments related to ethics or questioned costs, findings for recovery and any public meeting or public record request issues are all prohibited for receiving this award. About 5,800 entities are audited annually and less than 10% of local governments receive this award. The achievement is a testament to the commitment of the employees to maintain and report accurate financial results. It also provides residents with confirmation of our commitment to financial accountability. We are awaiting the response from GFOA for the Excellence in Financial Reporting Award. We usually hear from them in the November/December timeframe. We previously adopted the new municipal income tax ordinance due to the enactment of HB49. One change was to Net Operating Loss Carry Forward and multiple filing options for businesses. Beginning this year businesses have the option to file one municipal net profit tax return with the Ohio Department of Taxation rather than multiple returns with each municipality in which those businesses operate. When they make that election, the State Tax Commissioner's office handles all the administrative functions, reviews, audits, appeals. We do not have the option to review or audit any of those returns. The State handles all of that. The income tax that is derived from those returns will be distributed back to Orrville with ½% administrative fee taken out. To date about 100 businesses or 20% have elected to file through the Ohio Business Gateway. Again, that means the City loses all their ability to review those returns for accuracy and to follow up on that, the State will handle that for us. Fortunately, most of the businesses that have made the election this year are non-resident businesses. Although all businesses important to the City, it's those that are located within the City limits that generate the income revenue for the City. So this so far, should have minimal impact on our income tax revenue stream.

President Baker: School is back in session. Watch for children when you are driving.

Clerk Gault: We have an alley vacation request from Alex Samson that runs north and south parallel to Vine Street to refer to Planning Commission if there are no objections. None. I will refer that.

Old Business - None

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New Business

Lorson moved that Resolution 21-18 be placed on first reading. Hamsher seconded. Roll call vote; all yeas; motion carried. **Resolution 21-18**, A Resolution authorizing the Safety – Service Director to enter into an agreement with the Ohio Department of Natural Resources for grant funds for the Orr Pool Bathhouse Renovations and authorizing the Board of Control to advertise for bids and enter into a contract and/or contracts and/or to procure quotes and enter into a contract and/or contracts without bidding for the project, and declaring an emergency.

Discussion: During the State Budget time we were given a \$25,000 grant for bathhouse renovations including roof painting and repairs, and fixture replacements in both locker facilities. Work will begin in the spring before pool season. We will budget matching the \$25,000 funds in the upcoming budget.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 21-18 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 22-18 be placed on first reading. Hamsher seconded. Roll call vote; all yeas; motion carried. **Resolution 22-18**, A Resolution approving the Stark-Tuscarawas-Wayne Joint Waste Management District's Amended Draft Solid Waste Management Plan and declaring an emergency.

Discussion: Every 10 years the Solid Waste District is required to review and update their plan to reduce amount of waste generated, insure Ohio has adequate landfill capacity and reduce reliance on landfills. We have until October 20 to approve it and if not the State implements their own plan.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 22-18 be adopted as read. Shupp seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 23-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 23-18**, A Resolution authorizing the Safety – Service Director to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program for grant or loan funds and/or agreements as required to obtain said funds, and declaring an emergency.

Discussion: Preparing for next year's project, the OPWC grant application deadline is coming up. We will be applying for High Street to come up behind the water line replacement project. We will be applying for the full \$500,000 we are eligible for with the total project with engineering to be in the \$1M range.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 23-18 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 24-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 24-18**, A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and declaring an emergency.

Discussion: The 2019 budget was submitted to the Wayne County Budget Commission at a hearing on August 2. The county forwarded this legislation that gives them the ability and your authority for them to collect property taxes on our behalf. Tonight's approval is needed to be submitted by the deadline.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Hamsher seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 24-18 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

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Good of the Order

Lorson: Paid recognition to the Orrville Lion's that put on the Rib Fest. It was an outstanding event and gets better and better every year.

Shupp: Rib Fest was exceptionally great this year. The new band location worked out well and look forward to next years.

Adjournment

Wilson moved to adjourn the council meeting; Lorson seconded. Roll call vote; all yeas; motion carried. Council adjourned at 8:11 p.m.

Jeanne Gault, Clerk of Council

Date

Lyle Baker, President of Council