

Regular/Public

December 18, 2017

Council President Baker called the meeting to order. Pastor Newton Brenneman New Hope Christian Church offered the prayer. The Pledge was recited.

Roll call: Shupp, Wilson, Vance, Hamsher, Aspiras, Corfman and Lorson were present.

Vance moved to adopt the minutes of the last regular meeting on December 4, 2017. Wilson seconded. Roll call vote; all yeas; motion carried.

Standing Committee Reports:

During their reports, many directed comments to Councilman Paul Vance as it was his last night on council. May well wishes were bestowed and many thanked him for his years on council.

Utilities – Corfman: No report. After the Utility Board meeting, many went for a tour at WARCOG office. No business was conducted or discussed, simply a tour of the facility. A very impressive operation.

Health & Safety – Vance: Discussed the WARCOG visit and seeing their remarkable capabilities. And proud to be a member, owner, founding partners of that organization. It's been an honor and privilege to serve on Council, to serve our Mayor, to work with the administration. It was good to see tonight as our first paperless, green, meeting and going paperless and reducing costs. I'm glad to see our government being more efficient and reducing cost that way. Thank you for the opportunity to serve.

Administrative Reports:

Mayor Handwerk: Our December employee of the month is Todd Carr in the Service Department. Todd has been employed by the city since August of 2011 where he was hired by Orrville Utilities in Operations. He transferred to the Service Department in October of 2014, where he started in a Utility Worker position. He was promoted to the Service Worker I position in January of 2017 and has shown an interest in learning about the traffic control system in the city. Todd came to the Service Department with 20+ years of experience in the construction trade which has proved to be a blessing to our department. His hobbies are pretty much anything with a motor and attending school functions with his kids. Todd is married to Candace and they live in Orrville with their kids Drake, Maddie and Maddox. Todd also has two adult children, Jon, and Courtney. We had lunch at Jerry's.

The annual reports will begin on Tuesday, January 16 with the State of the City. He thanked Paul for his years of service and commended him on being well informed and having opinions on topics and always stopping in or calling when he needed more information on items. He served us well and will be missed.

Safety Service Department Steve Wheeler: Leaf pick up continues due to the weather, hoping to be finished in the next week or so. Trash pickup on regular schedule this week but pushed back the next two weeks to Friday pickup. Shop with a Cop was a huge success again this year. Thanks went out to all who contributed and all the staff, Sgt. McGreal's hard work on organizing the event, Chief Birkbeck and all the OPD as well as the Fire Department and Chief Bishop as well that made it a special day for 25 Orrville youth. He thanked Mr. Vance for his service and contributions to various projects including the WARCOG and MARCS radio projects which really impacted our safety forces in a positive manner.

Utility Director Brediger: Contractors are in process of commissioning the smaller of the two solar sites, up by Ventrac. Expecting to put the site into service by the end of the week. The panels are going into the second site south of the wastewater treatment plant and expecting that site to be completed and doing testing at the end of this month or first of the year. Orrville High School senior Josh Squirrel was the Utilities finalist in one of the eight AMP scholarships. Josh's name will be put for consideration along with another 132 for our state association AMP's scholarship contest. The winners will be announced 2-3 months from now. Congratulations, Josh, and we wish him the best of luck. He thanked Paul for his support of the utilities and wished him the best of luck. Happy Holidays to Council and the Administration.

Law Director Kirkbride: bestowed best wishes to Mr. Vance. She appreciated his comments, insights, and sound reasoning and judgement. She wished him the best in his future.

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President Baker: WARCOG – Wooster Ashland Regional Council of Governments. A resident thought it meant we are ready for a war. It does not mean we are ready for war, although it could be a war on crime. He thanked Mr. Vance who came to council and took Baker's spot when he became the President of Council. He appreciates all Paul has done and noted he stays involved in all levels of government, here, the county, Columbus and maybe someday Mr. Vance may be a candidate for something larger down the road. President Vance? How does that sound?

Old Business:

Lorson moved that Resolution 50-17 be placed on third reading. Corfman seconded. Roll call vote; all yeas; motion carried. **RESOLUTION NO. 50-17**, A Resolution to establish the classifications of Power Plant Technician 1, 2, and 3 in the Classified Service of the City of Orrville, Ohio; and to abolish the positions of Power Plant Operator Apprentice, Power Plant Operator I, Power Plant Worker II and Control Room Operator; and repealing all Legislation inconsistent herewith.

Discussion: Dan Lepley, UCW President, was invited to the podium for some follow-up after last council meeting and how the further meetings have gone, if feelings have changed, any changes in communication. The first meeting filled them in a little better and there have been more meetings since then, and the one-on-one meetings started to explain each individual's path and what is needed to achieve the end result. Employees are more at ease but have more questions. It should work as long as they follow through with 100% cooperation on both sides. More meetings are coming. During individual meetings there was distribution of their job descriptions and what their path was but they didn't have time to review it so further meetings were suggested.

Director Brediger commented that only 3 employees have not had individualized meetings due to unexpected time off or work schedules. He mentioned they have spent a lot of time on the transition plan and we're ready to move forward with training next month. This legislation brings together all the work and investment that we've made in the plant so far. It will help secure the operation of the plant without hindering our operations. It is vital to have the cross-trained staff. We have challenges ahead of us and the more diverse work force we have in there the more capable we will be able to deal with that. We do have an excellent safety record down there and we will not compromise that as part of this process. That's important to us. This is an ongoing process. He asked for council's approval tonight.

Phil McFarren, Human Resource Manager was invited to the podium and asked about his availability to continue to meet with employees that still have questions about their individual training plans and job descriptions. Employee current training records are being compiled from their personnel files along with the number of hours already spent in operations. These will be reviewed in further meetings to see their quickest path to the next step. We want them to succeed or we won't succeed.

Lorson moved that Resolution 50-17 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 53-17 be placed on third reading. Aspiras seconded. Roll call vote; all yeas; motion carried. **RESOLUTION NO. 53-17**, A Resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2018, and declaring an emergency.

Lorson moved that Resolution 53-17 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

New Business:

Lorson moved that Resolution 56-17 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **RESOLUTION NO. 56-17**, A Resolution authorizing the Safety-Service Director to enter into a contract and/or contracts for engineering services for the 2018 OPWC Street Resurfacing Project: East Chestnut Street, East Paradise Street and South Walnut Street, and declaring an emergency.

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Discussion: This is for next year’s projects. Our grant guru Kristin Endsley is confident we are in line to receive the OPWC grant again next year. This is a jump start in engineering, a cost share project so will be reimbursed as part of the grant. Total project is about \$650,000, initial estimate until engineering estimate is completed and that is updated. Engineering costs are around \$40,000. The grant will come in around \$315,000 or less if they fund us at 40% which brings it around \$290,000. This is the max they will give us. We cannot amend streets. But as part of our budgeting process we could see if there are streets we want to add. Last year we added a couple roads that were bid out as part of the project but we funded completely on our own. That is still an option and optimizes bidding numbers for us as well. The OPWC grant max to apply for is \$500,000. The feeling is that this highly competitive grant process that the cities and counties that have projects that go into this. They get graded by each county then get put on priority list by county, then that gives us a feel to whether or not we will get any grant money. If you ask for \$500,000 you’d better not ask for that very often. We wanted to stay a little conservative so we would still get in. Kristin looks through the ratings to see where we will be and puts the grant together that has potential to be funded. Even if we don’t get the grant, we would still consider doing some streets on our own.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 56-17 be adopted as read. Aspiras seconded. Roll call vote; all yeas; motion carried.

Good of the Order

Baker: Next month we will have both meetings on Tuesdays due to holidays.

Corfman: Merry Christmas.

Baker: Merry Christmas.

Vance moved to adjourn the council meeting; Aspiras seconded. Roll call vote; all yeas; motion carried. Council adjourned at 8:10 p.m.

Jeanne Gault, Clerk of Council

_____, 2017
Date

Lyle Baker, President of Council