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Council President Baker called the meeting to order. Pastor Ray Pfahler, Chaplain for Aultman Orrville Hospital offered the prayer. The Pledge was recited.

Roll call: Shupp, Wilson, Vance, Hamsher, Corfman and Lorson were all present.

Excused: Aspiras

Wilson moved to approve the minutes of the last regular meeting of November 21, 2016; Shupp seconded. Roll call vote; all yeas; motion carried.

Standing Committee Reports No reports.

Baker: We have no special committee reports. We'll move to administrative reports. Mayor Handwerk.

Administrative Reports:

Mayor: Thank you, Mr. President. Our employee of the month for December is Dan Glomb. Dan is in Utilities Tech Services department, is our employee of the month. Dan was hired in March of 1996 and will have 21 years of service in March of 2017. He has had the position of GIS (Geographic Information System) coordinator within the Technical Services Group during his tenure. Dan heads up the GIS group and is responsible for mapping assets for all Utility divisions and that would be Water, Wastewater and Electric. The Utility maps are used by the respective divisions for use in utility project design, construction and maintenance functions. The utilities were in the infancy of using computers to map the utility systems when Dan came on board. He has done a tremendous job in creating a mapping system that is current, up to date and easy to access. Dan is involved in the permitting process for new construction. He monitors construction projects and provides inspection services to assure compliance with the construction standards and specifications. His group provides underground location services and responds to all OUPS calls and that is call before you dig, locate requests. His group is often called upon to make numerous specialized maps as needed. Dan resides in Massillon with his wife Janine. They both enjoy travel, kayaking and fishing. We'll be having lunch together Friday this week. And that's all I have. Thank you.

Baker: We move to our Safety Service Director. Mr. Wheeler.

Wheeler: Thank you, Mr. President. Leaf pick up continues. They are back on the south end for the final pass through and will keep going until everyone's is picked up. So we appreciate everyone's patience. Dominion work continues on Crown Hill and on Market. That project's actually moving along pretty well on Crown Hill. B&K is finishing the DOT work on Orr Street. That should be done by the end of this week. And finally I want to congratulate Lt. Dan Lorson in being recognized as Fireman of the Year for 2017. A well-deserved award. And that's my report for tonight.

Baker: I have one question for you. You said they're going to move back to the south side of town? Are there still going to be another pass through on the north side?

Wheeler: They are already back. And absolutely. They just did the past through on the north. They are back to the south for the second pass through and they'll make their way through the rest of the town until the work is done.

Baker: Okay. I noticed plenty of piles left. And there's plenty of leaves still on some of those trees.

Wheeler: It's amazing how many. Yes. Unfortunately so.

Baker: Thank you. We'll move to our Utilities Director. Mr. Brediger.

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Brediger: Thank you, Mr. President. Just two comments tonight. At the November 28th Utility Board meeting the board did approve a change to the electric power cost adjustment factor. This change will result in a slight increase to our customers' bills. Our average customer residential bill will increase about \$3.57/month. This increase is primarily due to the balance of the hydros. The three out of the four projects that have been coming on line since January of this year. The other item I want to mention, and I will have two comments regarding the two utility resolutions tonight, is for the second time since September we have some more scams going around town. This time the callers are calling up our customers indicating that they have a past due utility bill and unless they agree to pay them buy some means over the phone line that their electric service will be shut off. We do not make those kind of phone calls. We'll correspond with all of our customers by mail. If you receive one of those phone calls we just suggest you hang up on that. If you have any questions or receive one of those calls, please call our utility office and we'll answer any kinds of questions or concerns that you have. We did post this on our Utility website. It went out on Facebook and we'll be putting another posting on the utility invoices when they go out later on through the billing cycle. And that's all I have tonight, sir, thank you.

Baker: Thank you. Next up, our Finance Director Ms. Strimlan.

Strimlan: Thank you, Mr. President. Finance has one piece of legislation on the agenda tonight. Basically a housekeeping item for yearend and I'll address that when it comes up on the agenda. Also, I did distribute the Fund Balance Report for period ending November 30, 2016, and I would just ask for a motion to approve that report subject to audit. Corfman moved to approve the fund balance report subject to audit. Vance seconded. Roll call vote; all yeas; motion carried.

Baker: Thank you. We'll move to our Law Director. Mrs. Kirkbride.

Kirkbride: Thank you, Mr. President. I have no report this evening.

Baker: Thank you. For my report this evening I have one item and this is I need a motion to appoint two members to the Fireman's Dependency Fund Board for 2017. Those members are Ed Hershey and Williams Earnsberger. Someone agree to that motion? Vance moved; seconded by Lorson; roll call vote; all yeas; motion carried.

Old Business:

Lorson moved that Resolution 42-16 be placed on second reading. Hamsher seconded. Roll call vote; all yeas; motion carried. **Resolution No. 42-16**, A Resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2017, and declaring an emergency.

New Business:

Lorson moved that Resolution 44-16 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution No. 44-16**, A Resolution authorizing the Board of Control to enter into an agreement and/or agreements without bidding, to purchase twelve (12) complete Scotts Self-Contained Breathing Apparatus (SCBA) Air-Paks Model 75 or X3, plus twelve (12) spare bottles for the Fire Department of the City of Orrville, Ohio, which meets the specifications for the City of Orrville, Ohio, and declaring an emergency.

Wheeler: This is the second year in a three year replacement cycle for our SCBA's. I think everyone knows what those are. There's one beside me with the mask as well. Obviously these are critical pieces of equipment for our fire fighters. Important for their safety. Last year we bought 12 and 12 as well.

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This year we're asking to buy 12 and 12 again. They were budgeted in the capital budget. I would ask if we decide not to approve tonight that we approve it possibly next meeting as the rates do increase the first of the year as is fairly typical with equipment. We did look into some different grant opportunities. None seemed to work unfortunately. There was some loan programs out there that had a lot of loopholes as well. Fortunately for us we're in a financial situation where we don't have a great financial crisis so the grants weren't quite available for us. So it's a good news, bad news type of thing. Chief Ballentine is here to answer any questions you might have that I don't know the answer to.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 44-16 be adopted as read. Shupp seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 45-16 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution No. 45-16**, A Resolution to accept the recommendations of the Orrville Tax Incentive Review Council regarding tax abatements for companies located in the City of Orrville.

Wheeler: Thank you, Mr. President. This is obviously annual review by the Tax Incentive Review Committee. It's a good group of people. They had a lot of discussion about the respective agreements. We also meet with representatives from the companies that come in and give us an update on their status. Tell us how they're doing. Whether they're meeting their numbers or not. Orrvilon was the only one that didn't meet their numbers; they were just under. But they are actually significantly over the numbers this year so with keeping that in mind, we did recommend continuance for that agreement as well. Overall everyone reported good news. There wasn't anything as far as down turns to the businesses. They sounded solid. No one was predicting booming industry either but things look like they were very solid, is probably the best word.

Shupp: Is this review for 2016?

Wheeler: It's actually for 2015.

Shupp: 2015. So we're even kind of a year behind.

Wheeler: Yes. And that's why I checked, that's why it was important for me to check on the numbers for Orrvilon was to see where are they in 2016? Obviously since we're almost over 2016. So they have bounced back in regards to their employee numbers.

Shupp: Is there anybody else that's close?

Wheeler: No. Will-Burt reallocated some of theirs so they were over on the total number but less on the designated area. You have some of those but obviously the important part is that you're over in regards to the overall number when you have several facilities like Will-Burt does.

Shupp: We've got a couple of companies that have talked about some layoffs coming up. This wouldn't affect them if they had any tax abatement until 2018?

Wheeler: Well, we do them in 2017 and then we have the opportunity to amend, continue or talk about rescinding the agreement at that point.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Hamsher seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 45-16 be adopted as read. Vance seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 46-16 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 46-16**, A Resolution authorizing the Utility Board of Control to bid

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and contract, for no more than a one year period, for purchases of electric distribution poles, electric meters and components and chemicals for all utilities.

Brediger: Thank you, Mr. President. This resolution and the resolution that will follow are a couple of our Utilities annual ordinances. The items that are listed in section one will be formally bid out and advertised. This is the same resolution that we've passed in prior years. The volumes and quantities of these three items kind of vary from a year to year basis. But it's one of those routine, I call it a housekeeping sort of ordinance. And I'll answer any other questions that you might have on anything on this. This does not have to be approved tonight but we would request it get approved before the end of the year.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 46-16 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 47-16 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 47-16**, A Resolution authorizing the Public Utilities Board of Control to enter into contracts, without bidding, each for no more than a one year period, for various services and supplies required by The Department of Public Utilities, Orrville, Ohio.

Baker: This is the balance of what wasn't included in that first one. Is that right?

Brediger: That is correct with the minor exception these are a little bit more specialty type products. The same list that we've had in the past. The title does say that these give the Board of Control the ability to enter into contract without bidding. We do go through an informal bidding process. So we typically solicit at least three bids on all of these components but other than that, the list remains the same. The volumes just vary slightly from year to year. And again, I'll answer any questions on any items on this particular resolution, too. Thank you.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Vance seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 47-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 48-16 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 48-16**, A Resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2016, and declaring an emergency.

Strimlan: This is an appropriation amendment for 2016. Council should have received a memo outlining the changes but I will go over them briefly. The Capital fund was increased \$130,000. As you know we were able to make some additional concrete street repairs at year end. We also have two other items that occurred during the year that we have not make appropriate allocations for. The first is the police cruiser replacement that was necessary due to one of our cruisers being struck by a fleeing vehicle and another item was an additional section to Rails to Trails. Both of those items will be reimbursed; the police cruiser by the insurance company and Rails to Trails for the additional section. The second change is for the EMS fund. As you know Motorola offered a promotion on MARCS radios due to a surplus they had after the Republican National Convention. We tried to take advantage of that so we are increasing the fund \$100,000 for the purchase of 26 portable and 13 mobile radios. This purchase does complete our conversion to the MARCS radio system. The next one is the Electric Revenue Fund which is increasing \$3.8 million. We've discussed various times over the past several months the generator

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repairs that were necessary. The increase in appropriations is for the unanticipated repairs that were required to put the generator back in service. We're presently working with the insurance company on processing a claim for some reimbursement for those expenditures. The last item is the increase to the Utility Reserve Fund for the payroll account. Again this is attributable to the generator repairs. There were several areas where our plant personnel were able to make those repairs instead of outside contractors so we need to put some additional appropriations in for that payroll. We generally do not allocate payroll to the Utility Reserve Fund so when those individuals were charging their time to the reserve fund they weren't charging to the revenue fund and that's what this allocation is for. And that covers the amendments. It does not have to be approved this evening if anyone has any further questions or wants to discuss it.

Baker: Any questions? Yes, sir.

Corfman: It doesn't have to be passed tonight. Passing it sooner than later avoids people being in here after Christmas in the event we don't have enough of a quorum at the second meeting and it might make the holidays be a little better than being here.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 48-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Baker: Ladies and gentlemen, that completes our business for this evening. Anyone have any items for the good of the order tonight?

Hamsher moved to adjourn the council meeting; Wilson seconded. Roll call vote; all yeas; motion carried.

Baker: Ladies and gentlemen thank you for attending our meeting tonight, we're now adjourned.

Council was adjourned 7:58 PM.

Jeanne Feudo, Clerk of Council

Date

Lyle Baker, President of Council