

## Regular/Public

September 19, 2016

Council President Baker called the meeting to order. Pastor John Grandy from Living Water Church offered the prayer. The Pledge was recited.

Roll call: Shupp, Wilson, Vance, Hamsher, Aspiras, Corfman and Lorson were present.

Vance moved to adopt the minutes of the last regular meeting of September 6, 2016; Wilson seconded. Roll call vote; all yeas; motion carried.

**Standing Committee Reports** No report for Utilities, Health and Safety, Transportation, Planning, Ordinance and Personnel

Finance – Aspiras: Thank you, Mr. President. I will call a Finance Committee meeting on October 3, Monday at 7:00 just prior to our regular City Council meeting. We will discuss, further discussions, we've already had one committee meeting on the potential lodging tax and how we allocate those funds. So no legislation has been drafted; that's what we're moving towards. I think it's more, from the last committee meeting, I think there was pretty much a consensus on a 3% but how we allocate that will be the main topic for this committee meeting. So October 3, 7:00 just prior to the regular city council meeting. And that's all I have, Mr. President. Thank you.

Parks and Recreation – Wilson: Thank you, Mr. President. Parks and Recreation did meet earlier tonight to discuss some interest with some improvements to Mizer Field in the form of dugouts. Some plans were discussed and suggestions entered for more research before we move forward but more to come. Thank you.

Baker: Thank you. We have no special committee reports. We'll move to administrative reports. Mayor Handwerk.

### **Administrative Reports:**

Mayor Handwerk: Yes, thank you, Mr. President. I'd like to mention that our employee of the month for September is from the Distribution department and that is Jesse Brubaker. Jesse works as a "B" lineworker. He started as a "C" Line Worker, and has moved up through the ranks to his current position. Jesse works with the journeyman lineworkers as well as working on secondary voltages. He helps with organizing work sites as well as keeping trucks and material ready. He operates backhoes, and mini excavators for us which he learned while serving in the Army. Jesse lives near Springville south of Wooster with his wife Kathrin and two children. And we'll actually be having lunch tomorrow. Secondly, I would like to just mention that as the Smucker Company continues their large scale expansion down there, Venture products is beginning to see the end of their latest addition. And also the Bekaert Company will be breaking ground tomorrow. They will have a ground breaking ceremony for a 30,000 SF expansion. So things are moving along with a lot of our industries which is great to see. Also, I had a chance to meet, actually last week, and then tonight there was a greeting session at Wayne College for the new permanent dean. And that is Mr. Jarrod Tudor. And I would have to say the selection committee did an excellent job on their selection because I think Jarrod is going to fit in great out at Wayne College and I think he will be there for a good long time. He lives here in Orrville already so he's definitely jumping right in and becoming part of the community and I think he's going to be a great asset out there. I think that's all. Thank you.

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Baker: Thank you. We'll move to our Safety Service Director, Mr. Wheeler.

Wheeler: Thank you, Mr. President. As everyone's probably aware Dominion is still out at West Market doing ongoing gas line replacement project. Our West Market Street overlay project will piggyback that project, hopefully going to be out of our way if you will by the end of September and we can jump right in there and get ours going. East Market Street, Utility folks completed a water line project which worked out well and the repair has been completed and that street is back open as well. Tri-Mor is currently working on West Church adjacent to the Smith Dairy property between Main and Vine. We've made Vine a one way so that there's the ability for them to still do what they need to do at their docks there. So if you've been in that area hopefully it's flowing pretty well there. They're also working on South Crown Hill from Paradise Road to West Hill. They've completed Hostetler, West Market and North Elm and actually ahead of where we were last year believe it or not, the weather has cooperated and they've really made progress. Cavanaugh continues to work on the Rails to Trails. They're installing asphalt for the trail this week, weather permitting which it does look like it will work out. And also Norfolk Southern does plan to do their crossing repair on Main Street which I know everyone that's drove by there said why hasn't that been repaired yet, well it will be. And that is schedule for mid- to late October yet. So that's in the works as well. And that's my updates for tonight.

Baker: Thank you, Mr. Wheeler. We'll move to our Utilities Director, Mr. Brediger.

Brediger: Thank you, Mr. President. Just one brief note. Next week we do begin our coal-to-gas conversion on our largest coal fired boiler. That work will take about 2 ½ months to do. All that work right now will be performed by our in-house maintenance crew. All the gas infrastructure work by Dominion has been completed so really that's really the last piece of the puzzle. Our goal is to be done towards the end of November and be in position to start up, do our EPA testing the first part of December and have that unit commissioned well before the winter heating season comes upon us and comfortably well in advance of the deadline that we have which is January 30, 2017. We should be in real good shape to beat that. Other than that, that's all I have tonight, sir. Thank you.

Baker: Thank you. Question?

Shupp: Mr. Brediger, if I may have missed it, have we gotten a new MCF rate for the natural gas coming up for the heating season?

Brediger: Yes. I'm glad you reminded me about that. There should be some letters going out to customers. That new rate for the next period and that season starts November 1<sup>st</sup> and goes through October 31<sup>st</sup> of next year, and that new rate is \$2.97 mcf. That's about 8% lower than our current rates. So as before if you're a current member of that program, you do nothing. If you want to opt out of that program or enroll in that program there will be some information. It's basically calling the current gas supplier which is IGS and letting them know.

Shupp: We don't have to do anything to get the lower rate that's coming up?

Brediger: No. If you're currently part of the utility citywide aggregation program, that rate automatically takes effect November 1<sup>st</sup>. So a little bit lower than it was last year.

Shupp: Okay. Thank you.

Baker: Anyone else have any questions? We'll move to our Finance Director, Ms. Strimlan.

Strimlan: Thank you, Mr. President. Just a few things to update council. After council's approval of the 2017 budget, it was presented to the Wayne County Budget commission in August which resulted in the

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legislation to collect property tax for us which was presented and passed at the last meeting. I just wanted to thank you for expediting that in my absence so that we could get that returned to them. Also at our last meeting I told you the first phase of our software implementation was complete. Things are still going very well with the utility billing side of things. M-Care has been implemented. That was the next module to come on board. That allows all of our field technicians to receive work orders instantaneously. When they're in the field, they can completely process that rather than coming back to the office to pick up any new orders. Also E-Care for customers, that's the next piece that will come on. That will enhance web access for all of our customers. It will offer greater access to their accounts, billing options, payment options that sort of thing. And I would expect that toward the end of October. We're also working through the utilization review process for the second phase of the implementation. That will be bringing on all of the financials as well as the work order and inventory management system. So we'll keep you apprised as that moves along. Mr. Aspiras mentioned we'll have a finance meeting to discuss the lodging tax. If you have any questions or if there's any additional documentation that you'd like me to gather for that meeting, just give me a call. And the last thing is the Fund Balance reports for June and July. I would just ask for a motion to approve those two subject to audit. Hamsher: I so move. Aspiras seconded. Roll call vote; all yeas; motion carried.

Baker: Thank you. We'll move to our Law Director, Mrs. Kirkbride.

Kirkbride: Thank you, Mr. President. I just have one thing to note. There is a Sunshine Law training in Wooster this year which is somewhat unusual that there is one so close. But I think that the clerk actually had sent something out a while ago about this. It's Wednesday, December 7<sup>th</sup> from 9-12:15. I will be attending but I brought information if anyone else would like to attend. It's Open Meeting and Sunshine Law training available at that session. And that's all I have.

Baker: Thank you. I have nothing to report this evening. And we have no old business so we will move new business. Mr. Lorson.

**New Business:**

Lorson moved that Resolution 29-16 be placed on first reading. Aspiras seconded. Roll call vote; all yeas; motion carried. **Resolution No. 29-16**, A Resolution authorizing the Safety – Service Director to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program for grant or loan funds and/or agreements as required to obtain said funds, and declaring an emergency.

Baker: Okay. Mr. Wheeler.

Wheeler: Thank you, Mr. President. This is our annual OPWC grant application. We've been fortunate enough that two out of the last three years we've been able to secure some funding. A couple years ago it was loan funding. Nonetheless though we've made quite a bit of progress on concrete streets. We're definitely ahead of where we were in regards to the condition of those streets. With that being said and having secured those funds for concrete streets we feel like it's probably time to move in a different direction with the idea of hopefully gaining more funds this year. So we'd like to pursue an asphalt overlay paving project addressing West Oak Street, Water Street, West Pine and South Vine. Those streets definitely are in need of some TLC and actually come together fairly nicely in regards to all being sort of on that same section of town. Obviously Vine and Oak abut each other as well. Initial estimates look like the total project cost would be a little over \$700,000 which half of that obviously we would hope to secure in grant funding. At this point it is a complete grant application.

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Baker: Any questions or comments from council?

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Vance seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 29-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 30-16 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 30-16**, A Resolution of the City of Orrville, Ohio accepting a temporary construction easement and permanent sidewalk easement from Goodwill Industries of Wayne & Holmes Counties, Inc. for the purpose of constructing a trail in the City of Orrville, Ohio for the benefit of Rails-to-Trails of Wayne County.

Baker: Mr. Wheeler.

Wheeler: Thank you, Mr. President. This actually is an easement in front of the Goodwill Industries retail store on Main Street. Rails to Trails after working on various locations has decided to continue the trail in front of Serpentine, in front of Goodwill, in front of Quality Castings parking and then crossing over Hostetler where Taco Bell is. That area makes the most sense in regards to where they're able to secure easements. With some growth occurring on those industries on the original route, they weren't able to do what they originally hoped and weren't able to secure any easements from the railroad folks. So this is sort of their plan B if you will, still a great plan obviously, but in order to execute this plan we need additional easements from Serpentine as well as Goodwill. It's the same easement as was originally approved for Serpentine which is a 10-foot easement in front of their property with a 10-foot additional temporary easement during construction periods. We'd like to keep this moving. The contractor would be able to do that as part of their project this year assuming Serpentine and Goodwill approve their end as well in a timely manner, which I believe they will. There isn't any cost obviously to the easement and it would be done the same as the initial 10-foot section which was recently completed, was done in front Serpentine. It would just be a continuation of that heading north.

Mayor: It'd just to mention that to the passerby you might think why don't they just add the extra width to the sidewalk. And I think it was really nicely intended by Rails to Trails folks to do a new sidewalk not only because it just looks better because it's all going to match but I don't think they wanted a seam in-between the two sidewalks for bicycle riders and so forth. So I think if you've seen the part in front of Serpentine so far you can tell that it will look very nice that way.

Shupp: When are they eventually going to head towards the railroad?

Wheeler: Actually when they cross over Hostetler, the initial plan is to cross over Hostetler and then work behind Portico Plaza towards the railroad at that point.

Shupp: Behind which facility?

Wheeler: Portico.

Shupp: Oh, okay. I thought they were going back along Smucker's the new loop road there, Raspberry Rd.

Wheeler: That was the initial plan. Unfortunately there's some growth, I say unfortunately; fortunately, but unfortunately, Quality Castings is expanding in that area so they weren't able to give them the amount of property that they needed for it to make sense then they were going to have to go on the other side of the railroad and obviously the railroad didn't support that. And so this is sort of Plan B if you will to try to get them obviously eventually back toward the railroad.

Shupp: Ok. Thank you.

Wheeler: Yes, sir.

Baker: Any other comments? Yes, sir, Mr. Vance.

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Vance: I just want to make one comment. And this is just one small visible part of the trail but it just goes to show how much planning and how much cooperation is required to make these trails come into existence so we just want to say thanks to those businesses who are giving up some of the rights to their land in order to allow the public to be able to use this. It's going to be a tremendous asset in Orrville and it means an awful lot to a lot of people that they're doing that. So just wanted to say thanks to them.

Wheeler: Agree. And couple other notes to point out and to just echo that, Serpentine, Goodwill as well as Quality Castings have been great to work with. They've been out on site with us at various points looking at the various options so I do want to commend them and recognize all their cooperation and hard work as well. Two is the additional work that is proposed here will be paid for by Rails to Trails, as the rest of the work has been, other than the grant work. So this will not expend any public funds on this portion as well.

Lorson: I wanted to just add too that I think the trail crossing Main Street at a signal light intersection is a great improvement. A lot of peace of mind there. It's a good fix.

Wheeler: Good point, yes, sir. That's a great point.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Vance seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 30-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 31-16 be placed on first reading. Hamsher seconded. Roll call vote; all yeas; motion carried. **Resolution No. 31-16**, A Resolution of the City of Orrville, Ohio accepting a temporary construction easement and permanent sidewalk easement from Pericles Holdings, LLC for the purpose of constructing a trail in the City of Orrville, Ohio for the benefit of Rails-to-Trails of Wayne County.

Baker: Anything for this one?

Wheeler: Just to note that Pericles is obviously the Serpentine portion of the project, just so there wasn't any confusion about the title holder there.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Vance seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 31-16 be adopted as read. Shupp seconded. Roll call vote; all yeas; motion carried.

Baker: That completes our new business for this evening. Does anyone have anything for the good of the order tonight? Yes, sir, Mr. Corfman.

Corfman: Question for Mr. Wheeler. On the railroad crossing improvements, is that going to be open one lane or are they going to detour that?

Wheeler: Their plan is to detour that while they do that work. Which, they had initially planned to do that work in July which we told them was probably not the ideal time to do that with the various celebrations that are occurring during that time so they did end up moving it back to October. But yes, it includes closure of Main Street.

Lorson: I just wanted to remind citizens that as election season ramps up and election signs emerge in front yards and what not, it's important to remember that signs of any sort can't be placed in the right of way. I think that city services does what they can to remind people of that but maybe a moment here on TV would do that well too.

Baker: Thank you. Anyone else?

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Aspiras moved to adjourn the council meeting and Shupp seconded. Roll call vote; all yeas; motion carried.

Baker: Ladies and gentlemen, thank you for attending our meeting this evening. We're adjourned. Council was adjourned 7:55 PM.

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Jeanne Feudo, Clerk of Council

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Date

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Lyle Baker, President of Council