

Regular/Public

February 16, 2016

Council President Baker called the meeting to order. Pastor Newton Brenneman offered the prayer. The Pledge was recited by all.

Roll call: Shupp, Wilson, Vance, Hamsher, Aspiras, Corfman and Lorson were present.

Aspiras moved to accept the minutes as documented of the last regular meeting of February 1, 2016. Hamsher seconded. Roll call vote; Wilson and Vance abstained; all remaining yeas; motion carried.

Baker: For Public Comment this evening, the Heartland Education Committee, because of the way the weather happened today, there was no school. So they're not going to be here tonight. Mr. Mayor, is our guest going to speak at this point or later on.

Mayor: Mr. Wheeler will introduce her during his report.

Baker: Okay. Thank you. We'll move to our standing committee reports.

Standing Committee Reports: None

Special Committee Reports: None

Administrative Reports:

Mayor Handwerk: Yes, thank you, Mr. President, I have several items. First off, I was actually driving around town a little bit around 11:00 today and I saw quite a few people out. It could have been because there was no school because some of them looked like middle school and high school kids. And I don't know if they were organized groups or just groups but there were a lot of people shoveling snow. I don't know if they were going around looking to help people or going around to make a few extra dollars or whatever it was but that was nice to see because I'm sure they got some people's walks done and driveways done that needed some help. So that was good to see. Secondly, our employee of the month for February is from the Utility Administration and that is Ben Van Zile. Ben has been a lifelong resident of Orrville who started with the City in January, 2010, as a buyer. He resides in Orrville with his wife, Katie. They have three daughters; Rion, Evelyn, and Aspen. Since starting with the City he has completed a Bachelor's degree in Business at Malone College, became Certified in Production and Inventory Management and will graduate in August, 2016, from Ashland University with an MBA specializing in Supply Chain and Project Management. Ben has always been one to go that extra mile for all the City events that he works with and he continues to help out with the tool room and help out when the other Buyer is on vacation. This past summer he also obtained a Realtor's license and works for Bob Miller Realty in his spare time. He looks forward to continuing to work and grow within the City. We thank Ben for all that he does. We had lunch today actually, at Dravenstott's. The third thing I wanted to mention is just to update council a little bit on a project that we're going to be having here at City Hall. Probably will start it sounds like, the first week of March. But the foyer area, all of that outside area there in the foyer, both two floors there. We're looking at 23-24 years since this addition of the City Hall was done and really nothing has been done to that as far as the painting, wallpaper anything like that. If you take a good look at that area, especially during the day, it's getting in pretty bad shape. A lot of the wallpaper is starting to come loose on seams and it's dirty. So we have a project coming, as I said, starting in, probably the first week of March it looks like now, to get the wallpaper off of those areas that has wallpaper on it. We found out by accident a few years ago when I did my office that all the wallpaper that was put on in this City Hall was put on over the drywall with no sizing or no primer so it is a mess when it comes off. The paper itself comes off okay but it leaves the wall a mess. So there will be, and we found this out last year when we did the finance hallway, we have a drywall person, a company, coming in to skim coat that so basically it brings it back to a good drywall finish so it can be painted. That will be painted. We also, if you ever take a look at that large wall coming up the stairway, that's going to have to be scaffold no matter what we do to it. It will

Regular/Public

February 16, 2016

be a little bit more initially to do what we want to do. But overall I think it will be a good cost savings because we're going to put stone on that wall just from the bottom floor coming up the stairs all the way up to the peak. So that will be done. The company that's going to do that said they don't need to take the paper off so we save having to have the paper taken off, we don't have to do the skim coating. They use furring strips on the paper itself so that they don't have to bother taking that off. And that will be attached to the wall with mesh and so forth. So we save actually having that step to do. It will be a dirty mess especially with the drywall portion of it. You know what that's like when you're sanding drywall. A lot of that work will be done at night when there's nobody working or coming into City Hall. But obviously it's not going to be spic and span every day. Probably will take a week or so for the drywall portion. Another week or so for the painting and then the stone we'll do last. I have a sample of the stone. This is kind of what it will look like on that wall. And the colors of the paint, it's a gray and a beige and then an accent color of a dark blue that will kind of go with that stone and should really make the area look nice out there. We've just really have looked at that the last couple years. It is our City Hall. We like people to fix up their homes so they look nice in town. It didn't really look good to have our City Hall look bad when people come in there for meetings and so forth. So that will be starting. You'll see that money budgeted in Mr. Wheeler's budget later on when we look at the budget. So, it's in there. And I can talk to you individually after the meeting if you have any other questions on that. But I just wanted to let you know that is coming up so if you walk in here in a couple weeks and think oh my goodness, what's going on? That's what it is. And that's it. Thank you
Baker: Thank you, Mayor. We'll move to our Safety Service Director Mr. Wheeler.

Safety Service Director Wheeler: Thank you, Mr. President. As you can guess, most of our day today was spent dealing with snow. I want to commend the Street Department for doing a good job. And as the Mayor mentioned, commend the citizens for being out there. A lot of clear sidewalks today and there was a lot of snow to pick up. So we appreciate that. In meeting with USDA, which is United States Department of Agriculture, Rural Development folks about potential grant opportunities. We discovered that they have some neat programs that could benefit our residents. So we've asked Denise Perry of USDA Rural Development to come and educate us tonight about some of those programs. So I ask Ms. Perry to come up and talk to council for us tonight.

Denise Perry: We were meeting back a couple months ago with Smucker's to kind of team up to help the City of Orrville. We have several different loans. We have a loan for home purchase and we also have loans and loan grants for elderly to do home repair plus any other homeowner within an income guideline. I have several information packages and some little fliers here that I brought with me. I will go ahead and give them to Kristin (Endsley). I thank you very much for everything you've done for me to get me here today. We have 33-38 year loan terms for people to purchase homes. We have 20 year loan for anyone who's a homeowner that meets our guideline, our income guideline that we could help with home repairs. Sixty-two and older we can do a grant up to \$7500 and a loan up to \$20,000 at a 1% interest for home repairs. Our interest rate right now for our 502 program which is the home purchase is 3.25%. It can be as low as 1% depending on their income and it would gradually go up to that 3.25% or whatever it is at the time of closing. I spoke with Kristin, they're going to put a flier, I believe, in the utility bills for the next four weeks that gives information regarding our program, the home purchase and also the home repair. So if you guys want anything, I have cards, my business cards and then I also have some fliers that I can leave with Kristin. I can email any information to you guys that you may want. Either let her know or I will leave my cards for you guys here and you can email or call me. Do you have any questions?

Wheeler: Can you go back to the home repair and give a little guidelines on that with the grant program. To me that's just a fascinating program that I could see a lot of our seniors want to take advantage of.

Perry: I do want to say also on the 502 our maximum loan amount for Wayne County is \$190,000. Not guaranteed that you're going to be eligible for that amount but that is our maximum loan amount for that. For our 504 program, depending on household size, it ranges income-wise from \$22,200 /year to \$41,800 for

Regular/Public

February 16, 2016

a family of 8. So if they are within that income guideline or below that income guideline, we can help with home repairs up to \$20,000 and that can be anything. Grants have to be health and safety and that can be up to \$7500 but you have to be 62 or older for our grant program.

Mayor: Can you give some examples of the health and safety grant that you're talking about.

Perry: Furnace, air-conditioning if a doctor says the elderly need an air conditioner. Anything really septic tie-ins, which I don't think we have a problem with Orrville area.

Mayor: Handicap ramps? Would that include that?

Perry: Handicap ramps would be, yes. Roofs. Siding, not really because that is more of a cosmetic than it is, unless it becomes holes and issues for elderly. Trying to think what I've just done recently. The big ones are roofs. We can also do electrical for health and safety. Let me think.

Brediger: Driveways? Sidewalks?

Perry: We're doing drywall and installation for one of the ladies down in Knox County. She, it was a mess. But I'm the originator for Wayne County. I also do Tuscarawas, Carroll, Columbiana, Knox County. Those are my counties that I cover. We have other areas in Medina as well. We cover the whole northeastern part of the state; our office does.

Mayor: Mr. Brediger mentioned sidewalks, would that count?

Brediger: Like sidewalks and driveways does that fall under that safety category?

Perry: Driveways only if they are handicapped and have to be in a wheel chair can we do the concrete or it would have to be a loan. Sidewalks – that would be usually the city, or no the homeowner has to pay that. I would assume that if that's something that becomes a health and safety issue we could do that but probably will lean more toward the loan. Our loans are only 1%. It's \$4.60 per \$1,000 up to \$20,000 and we'd do a 20 year loan on that. We do a loan grant combo too so that would also work as well. Loan grant combos right now are the easiest for us to get. The National office holds all of our money right now. We're looking to get some money hopefully in the next couple weeks of our own so we don't have to actually go to them for money. As you guys all know it's all through Congress until we get it and we're waiting for our budget to come through. Any questions?

Aspiras: Is there an application deadline for these benefits and loans?

Perry: No. You can apply anytime.

Aspiras: Just when the funds run out?

Perry: Right. If the funds run out which we hopefully won't have that issue from what I understand there's a budget that's signed all the way through to next year. So when October comes around, we're hoping to still have money and be able to continue but a lot of times it kind of stops for a little bit until Congress does what they need to do and then provides us with the funding. I've been with the agency it will be 19 years this year. So, started out as a processor and now I'm out doing other work. I know from the beginning to the end. So if you guys need anything just call me. Any other questions?

Vance: What is the capacity? If everybody who thinks they qualify for a loan, if they all apply, is there money available or is it, with some other programs you've had to fix up properties, it's only a few and then there's no more money.

Perry: There is money. We have plenty of money right now. We've got plenty of loan money which is our 502 home purchase. We have money. We don't even have an issue at all. Usually around October, end of September, is when we start to run out and that's when realtors get a little frustrated with us because we don't have the money any more. But it sounds like Congress is kind of trying to get things together where they can maybe do multiple years of fiscal funding. So hopefully we won't run out this year is what we're looking at as long as they do what they say they're going to do.

Kirkbride: Do you require a down payment for the home loans?

Perry: There is no down payment with our program. You will have closing costs but a lot of time the sellers will pick those up depending on how you negotiate and then we also have inspections, home inspections, and they have to pay their first year homeowners insurance. Then next year they escrow for taxes and insurance

Regular/Public

February 16, 2016

so every year when the insurance is due they will pay it out of their escrow and then the same with the taxes when they become due. They'll get paid. It's a good program. It really helps low to very low income people. Some people who wouldn't have a down payment that can't go through a bank can go through us. And we do have credit scores. You have to have at least a 640. We require three trade lines, open trade lines for at least 12 months. If they don't have credit cards, car payments, because a lot of people are starting to go that way we've noticed, so they now require alternative credit which would be car insurance, rent, utility bills, electric bills, cable, anything like that that they can provide a 12 month history to show that they continue to make their payments every month. Then we can look at that in an alternative credit situation for them which most banks can't do that. We're trying not to compete with the banks is what we're doing. We're trying to get the people that they can't help. A lot of a times their house payments are cheaper than their rent. Any other questions? I will go ahead and leave information with Kristin then and if you guys have any questions, she will have all my information.

Wheeler: That's my report for this evening.

Baker: Thank you. We'll move to our Utilities Director Mr. Brediger.

Utility Director Brediger: Thank you, Mr. President. I just have one informational item there. I did send out an email earlier. We had a bunch of balloons last night end up in our high voltage transmission line which caused an outage for us. Fortunately there were no customers impacted by that. Now if we fast forward again a year, under the new EPA regimen in 2017, next year might be a different situation there but we had all of our generating units up at that time. Our crews safely got these out. There wasn't any damage to any of the wires or the poles but this bunch landed in that 138,000 volt line just opposite Bert's Marathon last night about 8 pm.

Baker: Thank you. We will move to our Finance Director Ms. Strimlan.

Finance Director Strimlan: Thank you, Mr. President. I just wanted to give Council some advance notice that at next meeting I will have a note ordinance on the agenda. If you recall this is for a note that was originally issued in 2008 for the Water Utility projects. We roll the note over every year. Last year it was issued for \$800,000. We will renew it this year for \$400,000 and anticipate doing the payoff in 2017 for that. If you recall the last few years the note has been issued to the County. They have expressed an interest in that note again with a similar rate to what we've had in previous years. So we will pursue that option assuming Council approves the ordinance to move forward. The only other thing, we've been really busy with our final appropriations and also our audit preparations. You can expect to receive your final appropriation books on March 4th so that you have an opportunity to review those before the workshop on the 14th. And that's all I have this evening.

Baker: Thank you. For my report this evening I also would like to thank the Street Department. They did a nice job on the streets. We finally did get to use some of the salt, I'm sure. But the job that was done was a good job. Thank you. As a reminder for the people on council, oops where are you pointing your finger at?

Law Director Kirkbride: To see if I had a report and I do not. So you're fine.

Baker: Okay. Well I didn't see your finger quick enough. The other item that I had this evening is to remind everyone if you're required to submit a financial disclosure report to the State of Ohio, make sure that you get that done this year. They decided to move the date again this year, it's in May. Seems like it's usually income tax day that it's required. Last year they had some of them that were due in March. But this year it's May. I don't know how they decide those dates but you use the correct form. And that's all I have for this evening. We will move to Old Business, Mr. Lorson.

Old Business:

Regular/Public

February 16, 2016

Lorson moved that Resolution 3-16 be placed on second reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution No. 3-16**, A Resolution authorizing the Board of Control to enter into an Agreement and/or Agreements with the State Auditor's Office to prepare the annual audit for fiscal year ending December 31, 2015, and declaring an emergency.

Baker: Okay. Ms. Strimlan.

Strimlan: Thank you, Mr. President. Again, this is granting authority to the Board of Control to issue a purchase order to the State of Ohio for the annual audit expense. The charge is split among several funds. It is estimated this year that the expense for the City side will be over \$15,000 and that's why this legislation is necessary.

Baker: Anyone have any questions?

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 3-16 be adopted as read. Aspiras seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 4-16 be placed on second reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 4-16**, A Resolution authorizing the Safety-Service Director to enter into a contract and/or contracts for the lease of concession stand space for the sale of soft drinks, ice cream, candy, popcorn, peanuts, and other like items at Orr Park for the years 2016 and 2017.

Baker: Mr. Wheeler, anything new for us here/

Wheeler: Thank you, Mr. President. As I mentioned in the last meeting there was an organization with the schools, within the schools that was interested in doing the concessions. That was the Orrville Band Parents. They have agreed to take over the concessions if we so desire. They would like to do that for a year trial run if you will. I think everyone knows the band parents are in charge of the football concessions and do a fantastic job over there. So I would love to give them the opportunity to give this a shot and we'll see how it goes. We'll just sort of go from there with it.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 4-16 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 5-16 be placed on second reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution No. 5-16**, A Resolution authorizing the Public Utilities Board of Control of the City of Orrville, Ohio, to advertise for bids and to enter into a contract and/or contracts for lime sludge removal, and declaring an emergency.

Baker: Mr. Brediger, anything for this one?

Brediger: Not much more. Just to remind that at our last meeting, as we discussed, this is a routine piece of legislation that we clean these lime lagoon out every 3-5 years. We're budgeting to clean two of those out this year at an estimated cost of about \$180,000. This is two out of the three that normally fill up with the by-product of our water softening process. We usually do this work in the springtime, this lime sludge that gets removed by the contractor does end up as soil amendment, basically like a fertilizing product that goes on a lot of our area farms. And I'd be happy to answer any other questions that you may have for that.

Baker: I don't see any questions.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 5-16 be adopted as read. Hamsher seconded. Roll call vote; all yeas; motion carried.

Regular/Public

February 16, 2016

Baker: That completes our old business for this evening. We have no new business to add so we will move to Mr. Wheeler with the Safety Service Department annual report.

Safety Service Director Steve Wheeler presented his annual report. (Copy on file.)

Baker: Thank you, Mr. Wheeler. That finishes our annual report. Mayor, did you have something else for us this evening?

Mayor: Yes. Mr. Baker mentioned earlier complementing our Street crew on the job they did today. And I also would like to do that. I bring that up now just because I was thinking, I got one irate phone call today from someone because their street didn't get cleared until 10:30 this morning. Mr. Scott, how many plows do we actually have?

Scott: Well, we actually have more plows right now than we do people. We were three short today. We have 12 vehicles out with plows on them.

Mayor: And Mr. Wheeler, I know we've talked about this before but I can't remember the number. Do you remember the number of miles of streets we have?

Wheeler: It's actually in my report here. Let me pull that up for you. 50.

Mayor: Obviously if you do that math it doesn't all get done at the same time. Whatever time those guys start which is usually pretty darn early on a day like today, they can't all go to a street all on the same, everybody's street can't be first I guess what I'm trying to say. We've talked before about a priority list. Obviously they do the main arteries first and work their way down from there. This was a small neighborhood street. When I told you earlier I was out driving around about 11 that was one of the areas I went to. By 11:00 that was nothing but wet asphalt. Now obviously the temperature helped with that with it warming up today but the fact is, by 10:30 this morning, all the streets were done. Now they might have gone back a few times later to clear some more slush off. But I think we get spoiled. I have a sister that lives in Columbus and I visited her about two or three years ago a day after a storm very similar to this and her street was a mess. And I said, "Man this is really not too good to drive through. When are they going to come and plow the street?" And she goes, "Oh, they never do." I said, "They never do?" And she goes, "Well, maybe if it's a foot or two they would come out." But on a snow like that they don't come out in the neighborhood like this. And that's a bigger neighborhood than anywhere we have here in town. But again, I think we get a little bit spoiled with the job that gets done here. And so again, I'd like to tell Mr. Scott we appreciate the job you guys did today. And that's all.

Shupp: I'd like to add something to that, Mr. Mayor. And you've mentioned this before too. I would like to ask the homeowners, don't blow the snow from your driveway out into the plowed street, please. So that everyone else has to drive thru it the rest of the day. So, blow it to the sides. Thank you.

Mayor: It does make a mess too, gets packed down. Thank you.

Baker: Thank you, Mayor. We're ready to move on to the Good of the Order. Anyone have any other comments for this evening? Okay. We have one item left.

Vance moved to adjourn the council meeting and Aspiras seconded. Roll call vote; all yeas; motion carried.

Baker: Ladies and Gentlemen, thank you for attending our meeting. We're now adjourned.
Council was adjourned 8:20 PM.

Jeanne Feudo, Clerk of Council

Date

Regular/Public

February 16, 2016

Lyle Baker, President of Council