

Regular/Public

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Council President Baker called the meeting to order. Pastor Paul Simonsen from the Orrville Christian and Missionary Alliance Church offered the prayer. The Pledge was recited by all.

Roll call: Shupp, Wilson, Vance, Hamsher, Aspiras, Corfman and Lorson were present.

Vance moved to approve the minutes of the last regular meeting January 4, 2016. Wilson seconded. Roll call vote; all yeas; motion carried.

Standing Committee Reports:

No report for Utilities, Health & Safety, Parks & Recreation, Transportation, Planning and Ordinance & Personnel.

Finance – Aspiras: Thank you, Mr. President. Director Strimlan has passed out the 2016 final appropriations schedule. (Schedule read. Copy on file). I am the chairman so I will make a motion to accept this schedule as I just covered. Corfman seconded. Roll call vote; all yeas; motion carried. That's all I have this evening. Thank you, Mr. President.

Baker: We have no special committee reports this evening. We'll move to administrative reports, Mayor Handwerk.

Administrative Reports:

Mayor Handwerk: Thank you, Mr. President. I have more than all of you will even want to hear tonight probably. Aside from the State of the City address which we'll do here in a few minutes, I have a few other things that I wanted to bring to your attention, too. The first one is just that the choice for the Service Department's employee of the month for January was Eric Seigley. Eric was hired on December 19th in 2005, as a Utility Worker and promoted to Service Worker I on June 4th, 2014. He works in the Street Department but also helps at Parks and Cemetery. Eric was chosen for always being willing to do whatever is asked and having a good attitude about it. He worked in the Parks Division this spring to get all the ball fields ready and prepared for baseball season each night for all the games and did a very good job with that project. Eric also has an Aquatic Pest Control license and maintains the city pond on North Vine Street. A quote from John Scott, our Service Department Superintendent, "I appreciate Eric's work ethic and his desire to get a job done efficiently." Eric enjoys hunting and resides in Orrville with his wife Marcine and their four children. And we had lunch a week or two ago at Old Carolina. Secondly, December kind of slipped past us and we had some appointments that I needed to bring for Council's approval for some of our new committees, people's terms that ran out and so forth. We usually do that the last week in December and I just realized a week or so ago that we forgot to do that. The people were all contacted and already said they were willing to serve again. But we just forgot to bring it to council so if I can get council's approval for, I think we have four or five, and then I'll also read over the other ones that don't need council approval but just so you know who all is renewed or something like that on one of these commissions. For Public Utility Board, Russell Miller is going to accept another term, so would appreciate Council's motion of approval for that. Corfman moved; Vance second; roll call vote; all yeas. For the Board of Zoning Appeals, Dave Mowrer also agreed to serve another term so I would ask Council's approval for him. Aspiras so moved; Wilson seconded; roll call vote; all yeas; motion carried. Street Tree Commission, Matt Plybon has also agree to do another term. Lorson moved to approve Matt Plybon to Street Tree Commission; Corfman seconded; roll call vote; all yeas; motion carried. The last one for Council's approval would be for the Design Review Board. These are two folks that are on there already and have agreed to serve another term: Barb Weaver and Audrey Merckle. Aspiras moved; Shupp seconded; roll call vote; all yeas; motion carried. And just for your information, some of the others that did not need Council's approval but just so you're aware of who is still serving. For the Planning Commission, Bob Snyder accepted another term on that. Civil Service Commission, Steve Seifried has agreed to do another term there. Our representative to the Wayne County Board of Health, Carl Forrer who was a practicing attorney here in Orrville but has retired from that but still said he would like to do that for the County Board of Health. So that works out well for us. The Nuisance Abatement Committee, and this is a group, it's kind of difficult to call them and ask them if they will do it every year because we've never had to meet. But we do have to have the committee there in case we do have that need. And Rich Corfman, our councilman serves on there along with Ron Dessecker, Alicia McDonald, and Troy Bisesi did serve on there for a few years but they're going to be moving, in fact I think he might have already gone to where's he's working so replaced him with Tim McGuire just so everybody's aware of that one. And the Income Tax Review Committee, again this is one that has not had to meet but we have to have this in place and Steve Knox

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and Chris Conway have agreed to do that again. And they have another position but its vacant and that would be appointed if the committee met then those two would choose somebody to be on that with them. Alright. Now for our State of the City. **State of the City Address** on file.

Baker: Thank you, Mayor Handwerk.

Vance: Are you able to say where the location of the hotel is going to be? You said land was purchased.

Mayor: Just south of the Ford dealership where that bank used to be out there.

Baker: Anyone else have any questions? Thank you. We'll move to our Safety Service Director Mr. Wheeler.

Safety Service Director Wheeler: Thank you, Mr. President. Short report tonight. Trash pickup is regular scheduled day this. There aren't any delays. So same day as always for this week for trash pickup. Also the Service Department was out for a few salt runs over the weekend. I do want to assure everyone that we're still in really good shape with the salt supply. So that's all I have for tonight.

Baker: Thank you. We'll move to our Utilities Director Mr. Brediger.

Utility Director Brediger: Thank you, Mr. President. I too will be brief. No report from the Electric Department. From the Water side of our business with the changing colder, winter temperatures we have been experiencing a few minor water leaks. Nothing near comparison to some of the issues that Cleveland has had and things along that line. So our issues are pretty much common place this time of year. Fortunately so far the half a dozen or so that we've had so far have been contained to just a couple of residences there so if we don't get into any real major spell, hopefully we'll make it through the winter without much of an event there. As Mr. Corfman mentioned I did give you a photograph of our Smithland Hydro Electric facility. Up until last week, shortly after Christmas, that project has been under water by about two feet due to a lot of the flooding in the western part of the state of Illinois and Kentucky. Despite all that, the workers still have access to the facility. The construction work is still being done. There's still access to it. If that unit was in service today and operational, due to the water level on both sides of the plant being equal there, there's really no flow so to speak or would not be enough flow to operate that facility during those periods. Again I think I mentioned that those are designed to operate under water. And they do do that. I did mention at our last council meeting also that beginning the end of December, first part of January, we started commissioning our hydro facilities. I'm happy to announce that one of our units at Willow Island was commissioned on January 7th. So this month we will be receiving hydro energy from one of our four hydro sites. We do have, there are two units at that site, the second unit is in a commissioning mode and should be commissioned we expect by the end of the month. Two of the three turbines at our Meldahl facility that's down outside Cincinnati, are in commissioning phase. One of those should be commissioned before the end of this month. One of the three units at our Cannelton site is in commissioning mode. That unit should be commissioned before the end of this month with the other two commissioned before the end of February, early March. So come about the end of March, all three of the four hydro plants with a total of 8 units, should be in service. Our last hydro facility that we're partners with, the Smithland facility, which you have a picture of, is not due to complete that construction work until September of this year. So all that work is going good. When the Smithland project does come on board, we will be receiving roughly 12 ½ MW of energy out of that. That's 12 ½ out of the 63 that we generate on a peak day. That will represent along with our current wind contract and our other hydro allotment that we receive from the NY power authority we will have roughly 20% of our energy coming from renewable projects. So, a good start to the 2016 year from projects that's making up our big bulk of our hydro backbone. And some of these projects have been under construction for almost four years. So the end of a lot of work. And we'll have a lot more information on that as the Mayor mentioned along with a few other topics at our Utilities Annual Report later on sometime March or so. That's all the comments I have for tonight, sir. Thank you.

Baker: Thank you, Mr. Brediger. We'll move to our Finance Director Ms. Strimlan.

Finance Director Strimlan: Thank you, Mr. President. I would just like to share a couple of income tax reminders since it is that time of year. First, with regard to filing requirements, anyone that's a resident over 18, over the age of 18, is required to file a return. College students who are claimed as dependents by their parents are also required to file. Non-residents who work in Orrville that do not have City tax withheld by their employers are also required to file. Non-residents who own rental property in town. Resident and non-resident businesses that are located or doing business within the City limits. Retirees are required to file a return if they have earned income, for instance from W-2's or 1099 Misc. forms, rental or Sched. C income. Those individuals that are retired are required to file. Retirees that are not

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required to file would not have any taxable income. That can mean they can have income such as social security or retirement payments, disability, 401-K or simply interest and dividend income, those retirees are not required to file a return with the City this year. Our forms have been modified to comply with HB-5 and our new legislation. A note with regard to that, we traditionally had mailed tax forms. We will not be doing that this year. The forms will be available on line. There's a PDF fill in the blank version on our website you can fill it in there and print it off, sign it and send it in. We'll also have forms available in the City Hall lobby or at the library. If it's not possible to get a form by any of those means, if you give our Income Tax Administrator a call, we can mail a form to your residence. Also, this is the first year that declarations of estimated tax will be mandatory for 2016. So if in 2015 the balance due on your tax is \$200 or greater, you are required to make quarterly estimated payments to us. So keep that in mind as well. The tax deadline again is April 15th so you just need to make sure your returns are post marked to avoid a late filing penalty. And as always, our income tax office is open from 8-4:30. Feel free to call or stop in with any questions you might have. Our website also has our new ordinance on line that possibly can answer some of your other questions. But again, feel free to call us if you have any questions. And that's all I have this evening.

Baker: Thank you. Anyone have any questions of Ms. Strimlan? Thank you. We'll move to our Law Director Mrs. Kirkbride.

Law Director Kirkbride: Thank you, Mr. President. I have no report evening.

Council President Baker: Thank you. This evening I have one item. Council needs to pass a motion to appoint two members to the Fireman's Dependency Fund Board for 2016. Those members are Edward Hershey and William Earnsberger. We'll need a motion for that. Corfman moved to appoint Ed and Bill to another term on that board; Lorson seconded; roll call vote; all yeas; motion carried.

Baker: Thank you. We have no old business so we'll move to our new business Mr. Lorson.

New Business:

Lorson moved that Resolution 1-16 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution No. 1-16**, A Resolution authorizing the Board Of Control to advertise for bids and enter into a contract and/or contracts for the construction of the Downtown Depot Restroom Building in the City of Orrville, Ohio and declaring an emergency.

Baker: Thank you. Have anything for us?

Wheeler: Thank you, Mr. President. Yes, this is a result of receiving our final documents from ODNR, Ohio Department of Natural Resources, for a grant that we are receiving. We received notification that we'd receive it. There's a little bit of fine tuning that had to occur and finally we have received all the documentation to proceed with the project. This resolution allows us to go out for bids for the restroom and then obviously the trail itself is next, the next resolution on the agenda. The grant itself is for \$416,831. It is a 75% grant so 25% obviously in addition has to be provided by the City. The Rails to Trails program is going to supply the 25% through fundraising. This restroom is going to be in front of the Historical Museum. I do have a conceptual drawing of the restroom. So, what this allows us to do is to go out for bids. We do have to have ODNR approval of the actual plans. Once they give us that approval, we'll be able to move forward. We wanted to bring it to council tonight so that once we receive that we can proceed as rapidly as possible to go out for bids. Our goal is to have the restroom completed prior to the Rotary Rib and Music Fest which this year is August 19-20.

Mayor: Lion's.

Wheeler: Lion's. I'm sorry. Lion's Rib and Music Fest. That's an aggressive schedule so we need to move forward fairly quickly once we do receive ODNR's blessing. Becky Jewell is here as well. Obviously Becky has played a large part not only in the grant but in the project itself so she is here to answer any questions you might have that maybe I don't know the answer to in regards to the specifics of the trail.

Baker: Anyone have any questions for Mrs. Jewell or for Mr. Wheeler?

Shupp: Thank you, Mr. President. Could you just give us a brief run by of what the facility will have in it?

Wheeler: It really is truly just restrooms. In front of it will be a kiosk providing information of the local information as well as about the trail itself. Men's room. Ladies room. We met recently with Rails to Trails and we feel like it will look closely related to the Orr Park restroom that was just constructed. It might be a little nicer than that since its right out there in the downtown area. It will have some form of heat in it because it is going to be potentially used yearlong especially if the winter is as cooperative as it has been this year. So I can't think of anything, Becky can you think of anything that might be useful that I'm missing on the restroom construction?

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Jewell: No. I don't think you're missing anything about the restroom facility and that would be considered the trailhead area for the project.

Vance: Who's going to maintain that restroom?

Wheeler: That will be City property so we will maintain it similar to the way we maintain Orr Park. It actually will have automated locks on it though. So it will lock automatically at a certain time every evening. Of course that will depend on what season it is and when it gets dark.

Lorson: Mr. Wheeler, I see in the rendition it looks like it architecturally favors the Depot itself. Will we hold those elements true?

Wheeler: Correct. The roofing will be actually the same. Mr. Edwards has agreed to provide the same shingles as what was used for their roof project so it should look very similar. We are trying to stick to the same color so that it blends in and doesn't stick out, if you will. So yes, we're definitely trying to meet the design of the area as well.

Hamsher: I just wanted to mention this is part of the 2010 Comprehensive Plan that we approved in 2010. So it's nice to be moving forward with a pilot project that we, as a body, agreed to. It's going to be a very nice addition.

Wheeler: Good point. Yes, sir. And to piggyback on that as well, the Planning Commission has reviewed this as well and they approved it and recommended approval from Council as well.

Aspiras: Thank you, Mr. President. The question I had was that, first of all this is a great project. I know it's been a long time coming. I think Rails to Trails had a vision several years ago coming through here and I think you guys are celebrating your 20th year so I think this is great. I know this is the second time we applied for this grant. The first time we did not get it. So this is awesome. I know the 25% match would bring the funding to it looks like roughly \$521,000. My question is, does that take care of the project? Or will additional funding be needed?

Wheeler: To be honest with you, depending on how the bids come in, is really the variable in all of that. We are, after our meeting in regards to the restrooms, we are still waiting on some final numbers regarding the updated engineer estimate with some of the things that we were trying to achieve with the matching to the area. So at this point, it does look like it potentially will come up short depending on how the bids come up. But I believe Rails to Trails is committed to matching those funds. Keep in mind we also did budget in Capital Fund last year \$10,000 with the assumption that potentially the project would start last year. I do plan to do \$10,000 in the upcoming budget as well to try to contribute from the City side. And obviously that's at Council's discretion whether or not that's enough or too much or what have you.

Aspiras: Okay. Then the second question I had probably more for Mrs. Jewell. Can you tell us how it's been going as far as Phase I?

Jewell: With Phase I, we're actually, because we were fortunate enough to get the grant, we're building part of Phase II before we're building Phase I. Phase I is Forrer Road into Marshallville. And Phase II is Forrer Road back into Orrville. So with this grant we'll be building part of Phase II this year.

Aspiras: Okay. No legal issues or anything like that?

Jewell: For Phase II?

Aspiras: Both phases actually.

Jewell: There are still outstanding legal issue in Phase I. That has not been fully resolved.

Aspiras: Will that affect any of this?

Jewell: No. That does not affect this.

Baker: Anyone else have any questions? Yes, sir.

Corfman: Several events throughout the summer help support this. Orrville Rotary does a 5K, the pancakes, Rotary has done a good bulk of the fundraising for the 25% and it is going pretty well.

Baker: Mr. Vance, did you have a question?

Vance: Yes. I haven't heard much about how we'll mark the bike lanes going through town. I know I've seen a number of ideas in other communities that I thought were really neat and innovative and I hope we'll be able to take advantage of the opportunity to maximize, the opportunities we have for innovative bike lane markings and just making it clear how to get through town and so that vehicles will maximize the right of way of cyclists as they make their way through the City of Orrville. So, I don't know what ideas are being thought of but I was hoping to see some of those ideas put into place.

Jewell: In Orrville, as you leave the Depot, you'll be on West Market Street and then you'll be on Sterling. On Sterling, you will cross Church Street and then High Street and then you'll be actually in the Blackwell Williams property. And in those areas it will be marked as "share the road." There will not be a designated bike lane on those roadways it will just be marked as a shared road.

Vance: Yes. I guess I didn't mean a separate lane but just the way to mark that there are cyclists using this area.

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Jewell: And we have the plan now that has been laid out by our engineers for the signage. If we find that that's not enough, we can add additional signs. Just for it's very clear for people that aren't familiar with town, how to get from one location to another.

Baker: Anyone else have any questions or comments?

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 1-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 2-16 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution No. 2-16**, A Resolution authorizing the Board Of Control to advertise for bids and enter into a contract and/or contracts for the construction of the Heartland Trail, Phase 2, in the City of Orrville, Ohio, and declaring an emergency.

Baker: Mr. Wheeler, anything for this one?

Wheeler: Well, Mr. President, this is the second part of that same grant application that I think Ms. Jewell just described that the city be aware of where that's headed and all those kinds of things. So once it goes to Blackwell Williams, it will cross over into the Utility property, go in front of Serpentini and then cross over onto Raspberry.

Wilson: Two part question. How long is this planned to take and will there be any traffic disruptions?

Wheeler: Traffic disruptions, I think potentially just some, I would say potentially some, maybe Mineral Springs maybe a little bit as we're doing some crossing over there. There will obviously be some. I don't think it will be anything like what you experienced over the summer or anything like that. But, yes. I think the most disruption obviously will be for the construction of the restrooms. And the timeline is we'd like to have that done similar in time to when the restrooms are completed as well.

Shupp: This section is to be a mile long, is that about right?

Jewell: I think it's approximately.

Wheeler: Yes, I thought it was just right around a mile. That sounds right, yes.

Shupp: And it's going north out of town on the old, along the old railroad bed. Are we going as far as the Back Massillon Road with it? With this phase?

Jewell: In this phase, in Phase II would be from just west of Forrer Road back into Orrville at the Depot. So what we're building here is just part of Phase II. Basically from Raspberry Road back to the Depot. So the next part of Phase II will be from Raspberry north. Right now the plan is to be along the west side of the railroad tracks until you get beyond the existing rail. And then from then it will be, and that's close to Forrer Road, from that point then it will be on that.

Shupp: You said you're going to Forrer Road? Forrer Road or to Back Massillon Road?

Jewell: It will be Forrer Road and then there's a short piece before it crosses Back Massillon. But that's, it's just like a small triangle that it crosses getting from Forrer over to Back Massillon.

Shupp: Yeah, I know what you mean. Okay. Thank you.

Baker: Anyone else? Mr. Vance.

Vance: Any thought about people getting across 57 in front of Serpentini, you need traffic control or signage or anything that's being contemplated there?

Wheeler: Yes. We're definitely looking into what signage we should have and can have in regards to it being on 57. But yeah, we'll have markings and signage as permitted.

Baker: Anyone else have any comments?

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 2-16 be adopted as read. Aspiras seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Ordinance A-16 be placed on first reading. Aspiras seconded. Roll call vote; all yeas; motion carried. **Ordinance A-16**, An Ordinance accepting and confirming the dedication of a portion of Terrapin Trail, Sunnyview Lane and West Market Street in the City of Orrville, Ohio, and declaring an emergency.

Baker: Mr. Wheeler, do you have anything for us here.

Wheeler: Thank you, Mr. President. This one is fairly straightforward. Marsh Ridge, this phase of Marsh Ridge was constructed over the summer into the fall. It's now been completed. They're asking us to

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accept the roadways as dedicated that way they can move forward with potential construction of new houses in that area.

Baker: Anyone have any questions?

Shupp: Thank you. Is all the grading completed with this section?

Wheeler: There's a little bit of grading remaining. They were waiting to do in the basin areas beyond that everything else is completed. Stout is supposed to be out to do those literally any day now.

Shupp: So there is a detention pond to be dug yet.

Wheeler: It's dug. It's not graded to plan yet.

Shupp: There's been some issues with soil running down through the neighborhood.

Wheeler: Still? Mean lately?

Shupp: Even beyond the silt fence. I suppose you probably been contacted by some of the people.

Wheeler: Not recently. That's why I was asking if it was recently.

Shupp: This has been in some of the hard rains a few weeks back. I just wanted to make sure that they were going to get a way to hold that water in a detention system. I was up there and looked. I didn't see anything that looked like it was ready for a water detention area. But just wanted to make sure that's taken care of through this process.

Wheeler: Yes. Dan Lowe is working with Stout to have some final grading stuff done. I could have Dan get a hold of you tomorrow if there's something, if there's some areas that you have questions in regards to.

Shupp: Yes, if he wants to call me that would be fine. I would appreciate it.

Wheeler: I don't, obviously we want to have those done before there's any houses constructed so we've been in contact with Stout. And this is another example though, we're trying to get the dedication done so once the grading is completed they can move forward. They say that there's some folks anxious to get started on construction.

Shupp: Okay. That's fine.

Baker: Anyone else have any questions?

Lorson: Has there been a punch list completed including things like dormant seeding and mulching for ground cover?

Wheeler: Yes. The only thing remaining is some grading as Mr. Shupp mentioned. They're aware of it and are literally supposed to tackle here any day now. And then I'm sure they will come back in and reseed because of the lateness of when the project gets done especially some of the work on Market as well that they had to do. They will definitely come back in and seed. I know some folks had some of their yards impacted that they'll come back and redo.

Baker: Anyone else? Mr. Vance.

Vance: Its concrete streets?

Wheeler: Yes.

Vance: And then will the City then be responsible to replace those streets then over time?

Wheeler: In 40 years. I'm kidding with you. I hope. Yes. Once it's dedicated to us, it's ours to maintain. Ideally with them being concrete streets and with there being not a whole lot of traffic, I would hope those would hold up for a long time to come.

Shupp: We shouldn't need any money in the budget next year for those.

Wheeler: True. We'd better not.

Vance: Like we've done with Viking and all that with those.

Wheeler: Yes. That's a good question. Because yes, that's now going to be another concrete street for us to maintain over time.

Baker: Any other comments?

Lorson moved that the rules, regulations, and statutes requiring the reading of an ordinance on three separate days be suspended. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Ordinance A-16 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Baker: Ladies and Gentlemen, that completes our new business for this evening. Does anyone have anything for the good of the order?

Vance moved to adjourn the council meeting and Aspiras seconded. Roll call vote; all yeas; motion carried. Council was adjourned 8:27 PM.

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Baker: Ladies and Gentlemen, thank you for attending our meeting. We're adjourned.

Jeanne Feudo, Clerk of Council

Date

Lyle Baker, President of Council