

CITY OF ORRVILLE

CERTIFICATE OF OCCUPANCY

It is your responsibility as the owner to apply for and receive a Certificate of Occupancy from the City of Orrville **PRIOR** to occupying the new building or building undergoing change. The **owner** is responsible for obtaining final approval from the following departments and **submitting those final approvals to the Safety-Service Department** for receipt of your Certificate of Occupancy from the City of Orrville.

- Wayne Co. Building Department (Phone: 330-287-5525)
- Wayne Co. Health Department (Phone: 330-264-2426)
Plumbing Inspection
- Orrville Municipal Utilities (Phone: 330-684-5012)
Water, Sewer, Electric Inspection
- City Zoning Inspector (Phone: 330-684-5038)
- Orrville Fire Department (Phone: 330-685-5039)
Commercial, Industrial and
Residential over 3 units

Permanent utilities may not be granted until you are in receipt of your Certificate of Occupancy from the City of Orrville. **Existing utilities may be turned off** if it is found that occupancy has taken place prior to receipt of a Certificate of Occupancy from the City of Orrville.

If you have any questions, please contact the Safety-Service Department, 207 N. Main Street, Orrville, OH 44667 (Phone: 330-684-5004). The Orrville Zoning Code, in whole or any part thereof, may be reviewed at the Safety-Service Department or at www.orrville.com.