

Regular/Public

November 15, 2010

President Baker called the regular meeting to order. Councilman Denny Miller offered the prayer. The Pledge was recited by all.

Roll call: Shupp, Miller, Hamsher, Aspiras, Corfman, and Leathers were present. Vance was excused.

Aspiras moved and Hamsher seconded that the minutes of the November 1, 2010 regular meeting be approved. Roll call vote. Ayes all except Miller abstained. Motion carried.

Public Comment: None.

Standing Committee Reports:

A. Finance – Mr. Miller reported it is that time of year to look at the Temporary Appropriations for the upcoming year and Council should have received their books and their schedule. The schedule is similar to previous years. I am sure you have noticed that already and there are no changes from the 2011 budget that we approved last summer. It will go three readings and tonight will be the first reading on the Temporary Appropriations.

B. Utilities – Mr. Vance was absent.

C. Health & Safety – Mr. Corfman had no report.

D. Parks and Recreation – Mr. Aspiras had no report, but congratulated Coach Duvault and the Orrville High School football team for a great win last Friday and wish them well in the regional final this Friday.

E. Transportation – Mr. Shupp had no report.

F. Planning – Mr. Hamsher had no report.

G. Ordinance & Personnel – Ms. Leathers report the Ordinance & Personnel committee met on Monday (11/08/10) in regards to Resolution 27-10. We had some good discussion and if anyone has any further questions regarding this legislation they are free to contact either Mr. Brediger or Mr. McFarren. If anyone has any questions this evening, Mr. McFarren is here.

Special Committee Reports: None.

Administrative Reports:

A. Mayor - Mayor Handwerk reported the Employee of the Month for November is Brenda Green from the Utilities' main office. Brenda serves as Administrative Assistant for our Utility Director. Jeff Brediger said that Brenda has been a tremendous help in his first year adjustment as the new Utility Director. Brenda started her job in Orrville here 14 years ago as part-time Administrative Assistant to the Mayor and after two years she became a full-time Administrative Assistant to the Utility Director. She does a great job for us and we are proud to have her. Brenda chose to eat lunch with me at Barn Stone Café last week. Secondly, I would just remind people that our firefighters and Salvation Army will be – in fact I think they have already started, kicked it off the food drive this year. So just to remind people to try and do the best they can to donate to that endeavor. That certainly has been a wonderful thing for many years here in Orrville. Also, with our Adopt-A-Citizen program we have had actually three or four people call and request help with snow removal this year. I would say that we have so far been able to take care of them and I would like to encourage anyone who would be willing to be one of the volunteers to help with that we certainly could use some people on a list that

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would be willing to help with snow removal too. If anybody is willing to do that, please contact my office.

B. Safety Service Director- Director Wheeler reported the traffic counts have been completed for the traffic study and the data is now being analyzed by Engineering Associates. I hope to have that back in the next few weeks. The Street Department has finished leaf pickup on the south side. They are now on to the north side. Once that is complete they will go back to the south side to pick up anything else that is remaining and then return to the north side and should be complete by December 3rd. 703 South Main Street, the rehab project that we had undertaken as part of our Neighborhood Stabilization Program dollars is nearing completion and that property will be for sale through the Wayne Metropolitan Housing. Anyone interested should contact Sam Popp. If you haven't taken a double take at that property when you drive by, please do. I think you will be pleasantly surprised at how it has come together.

C. Utilities Director – Director Brediger reminded Council that tomorrow morning at 10:00 representatives from the Vermont Energy Corporation will be in to speak with Mr. Hedberg and myself concerning the energy efficiency program. We will be discussing the marketing and roll-out strategies as part of that program. If anybody is interested in attending that meeting and learning a little bit more ground floor on how that program will look and some of the offerings on that, you are welcome to join us up in my office tomorrow at 10. Other than speaking to a couple resolutions, that concludes my report.

D. Finance Director – Director Strimlan had no formal report this evening, but I do have one resolution on the agenda and I will speak to that when it comes up.

E. Law Director - Director Lutz reported that if anybody is interested, Rachel Baney's sentencing is tomorrow morning at 9am in Judge Wiest's courtroom.

F. President of Council – President Baker also wanted to thank our coaches and the whole coaching staff of the Orrville Red Rider football team along with all the players for a great game last Friday and good luck this coming Friday.

Old Business:

RESOLUTION 27-10

Leathers moved and Corfman seconded that Resolution 27-10, a resolution to establish pay grades for the various positions in the Classified and Unclassified Services of the City of Orrville, Ohio, and repealing all legislation inconsistent herewith, be placed on second reading.

Baker: We had a committee meeting with this with Mr. McFarren. Does anyone have any further questions or discussion? Seeing none we will move to the next item.

New Business:

ORDINANCE P-10

Leathers moved and Aspiras seconded that Ordinance P-10, an ordinance accepting and confirming the dedication of a portion of West High Street in the City of Orrville, Wayne County, Ohio, to the public use forever, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Wheeler: This really involves three lots which would be on the south side of High Street, west of Crown Hill. The reason for this is we had to go on what would be the south side of the utility poles for the sidewalks and unfortunately the sidewalk was originally scheduled to be constructed right in the middle of where the utility poles exist, as well as several storm water basins. As a result, we did approach the property owners and they were agreeable to relocating the sidewalks south of that

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property which gives us an additional five foot of right-of-way in those three particular locations. This dedication is simply the final step in that process of accepting that five foot.

Leathers moved and Shupp seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Hamsher seconded that Ordinance P-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 29-10

Leathers moved and Corfman seconded that Resolution 29-10, a resolution authorizing the City of Orrville to sell by internet auction, or otherwise dispose of, unclaimed or forfeited property held by the Police Department, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Wheeler: This is what I refer to as a housekeeping item. This is an annual resolution. This resolution simply allows the City to sell any kind of unclaimed or forfeited property that the Police Department may have in their possession and we typically do that via EBay. we have had a great deal of luck utilizing EBay to get what I would consider a good value on the property that is for sale. This resolution allows us to continue that practice.

Miller: The next resolution is similar. I think Mr. Wheeler would agree that this has been a real money saver for us since we have been doing this. Back in the day it was an auction and a lot of manpower was tied up and resources. This has really been a good thing hasn't it?

Wheeler: Absolutely. Not only do we save money on our administrative time, but also I think we make significantly more then we would historically via auction. So it has been a good success for us and Karen Flinner does all of that and she does a fabulous job.

Aspiras: Mr. Wheeler is there a link on our website to these items?

Wheeler: Yes. That is typically the way people find out about them.

Leathers moved and Corfman seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Miller seconded that Resolution 29-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 30-10

Leathers moved and Hamsher seconded that Resolution 30-10, a resolution authorizing the City of Orrville to sell by internet auction, or otherwise dispose of, municipal personal property, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Wheeler: This is similar to Resolution 29-10. This deals with municipal property as a whole rather than just specifically Police Department property. This allows us to sell by internet auction the same as Resolution 29-10.

Leathers moved and Corfman seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Miller seconded that Resolution 30-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 31-10

Leathers moved and Aspiras seconded that Resolution 31-10, a resolution authorizing the Utility Board of Control to bid and contract, for no more than a one year period, for purchases of electric distribution poles, electric meters and components, chemicals for all utilities, and water meters and components, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Brediger: Not much to add to this. In the letter we wrote to Utility Committee of Council this is an annual ordinance that allows us to go out for bids for the same material Ms. Leathers just indicated. Those on the committee did receive some spreadsheets that provided some of our typical annual purchases and some of our purchases that we have made against these items already to date. So if there aren't any other questions, this is fairly straight forward, routine buy. There is no sense of urgency on this.

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Leathers moved and Shupp seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Hamsher seconded that Resolution 31-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 32-10

Leathers moved and Corfman seconded that Resolution 32-10, a resolution authorizing the Public Utilities Board of Control to enter into contracts, without bidding, each for no more than a one year period, for various services and supplies required by the Department of Public Utilities, Orrville, Ohio, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Brediger: Just a couple items of clarification. Again, this is an annual ordinance that allows us to go out and obtain proposals for a variety of products and I will read a few of these...for disposal of sludge; chemicals; OEM parts for the various pieces of equipment inside the power plant; electrical parts that weren't included in the first resolution; gasoline; various miscellaneous services. The majority of these products are formally quoted out. We just do not go through the formal open advertised bidding process. Again, this is an annual ordinance and again these are for products and services not extending for more than a one year period. There were also spreadsheets attached that included our purchases that we made through the calendar year of 2009 and our current position on these items in 2010.

Leathers moved and Shupp seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Corfman seconded that Resolution 32-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 33-10

Leathers moved and Miller seconded that Resolution 33-10, a resolution authorizing the Director of Utilities to enter into an agreement and/or agreements as may be required to receive funds from the Ohio Public Works Commission State capital Improvement Program, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Brediger: The Water Department has been approved to receive a grant for upgrading a 3400 foot section of a water line extending along Burton City Road. The total cost of this project is estimated at \$435,000. The State, through the Ohio Public Works Commission, is providing a 79% grant for this project or that equates to roughly \$343,000. The Water Department will match the balance of 21% or roughly \$91,000 of this project. One of the requirements of this grant is some of the materials we do have to purchase from a minority business enterprise. We will have no problems meeting that requirement. This line is roughly 50 years old. This will enhance our water service and supply going out to the eastern part of town and we do have monies appropriated out of our capital fund for this. I am asking if Council desires to pass this resolution tonight, we have a deadline of November 30th to reply back to the State of Ohio to accept or deny this grant. It is one of the projects we have had listed on part of our water line upgrade. It was one of our lower priority projects; however, we felt we couldn't pass up on the chance for funding of 80% of a project that we probably would not see ourselves doing in the next five years or so. It is a good opportunity to take advantage of some free money so to speak. Part of this project will also include some engineering which the Public Utility Board has already approved pending approval of the resolution from this body tonight.

Aspiras: The engineering expense, is that included in the \$435,000?

Brediger: Yes it is. It is roughly \$40,000. That is part of the \$435,000 of this project. 79% of that will be covered by this grant.

Handwerk: Mr. Brediger it might be worth pointing out too that this OPWC grant money is actually money that was unused last year so it has come back around for a second time and we were able to latch on to that and use it. So as Mr. Brediger said, it is something that is really hard to refuse.

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Brediger: One other item Ms. Strimlan just reminded me of; we do have roughly about \$22,000 of these materials already in hand left over from another project that we will be able to apply against that 21% we have to come up with. So it makes it even better for us to take advantage of this. Leathers moved and Aspiras seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried. Leathers moved and Corfman seconded that Resolution 33-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 34-10

Leathers moved and Corfman seconded that Resolution 34-10, a resolution to accept recommendations of the Orrville Tax Incentive Review Council regarding tax abatements for companies located in the City of Orrville, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Wheeler: This is an annual resolution. The Tax Incentive Review Council did meet last week and recommended continuing to the current tax abatement agreements. As part of those meetings, they did meet with each respective representative of each company and we did hear a lot of good information. It appears that overall business has picked up for many of the business from 2009 so hopefully there are good things on the horizon. They do appear to continue to meet the requirements of the agreements and they do recommend continuance.

Aspiras: Orrvilon is on this piece of legislation twice.

Wheeler: There is an existing agreement from that property and the second agreement is for the expansion project of the 72,000 square foot building.

Corfman: Orrvilon has to meet a 30% Orrville citizen requirement.

Wheeler: That is correct and those agreements do require compliance within 36 months. So obviously they are just beginning, but based on our discussions they felt very good that things were moving along and they would meet the requirements.

Leathers moved and Corfman seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Aspiras seconded that Resolution 34-10 be adopted as read. Roll call vote. Ayes all. Motion carried.

RESOLUTION 35-10

Leathers moved and Miller seconded that Resolution 35-10, a resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2011, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Strimlan: I trust each of you received your temporary appropriation books for 2011 over the weekend. This does allow for spending until final appropriations are determined in March. The amounts included in the temporary appropriation books are identical to the budget books that we went over in June. This resolution for temporary appropriations must be passed by January 2nd so we can continue spending in the first part of the year. It can go all three reading, so if you have any other questions as you are going through the books feel free to call me at any time.

Hamsher: As I am looking at this in the appropriations something just jumped out at me. Section 6 Parking Meter Fund; do we have parking meters any more?

Strimlan: No. We still have funds that are in the account and so it has to be listed on here.

Good of the Order: None.

Leathers moved and Aspiras seconded that the council meeting be adjourned. Ayes all. Motion carried. Council was adjourned at 7:57 p.m.

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Tamra Peppard, Clerk of Council

Date

Lyle Baker, President of Council