

Regular/Public

September 8, 2009

President Baker called the regular meeting to order. Pastor David Kearns-Preston offered the prayer. The Pledge was recited by all.

Roll call: Shupp, Miller, Landaw, Aspiras, Corfman, and Leathers were present. Vance was excused.

Corfman moved and Landaw seconded that the minutes of the July 20, 2009 regular meeting and July 29, 2009 special meeting be approved. Roll call vote. Ayes all except Aspiras and Leathers abstained from the July 20th minutes and Shupp abstained from the July 29th minutes. Motion carried.

Public Comment: None.

Standing Committee Reports:

A. Finance – Mr. Miller reported there will be a Finance Committee meeting on September 21, 2009 at 6:30pm.

B. Utilities – Mr. Landaw reported at the August 31st Public Utility Board meeting they adopted a resolution to purchase materials for cooling towers 1, 2, 3, and 4. That requires no action of City Council. Those four cooling towers the wood is in very poor shape. They are going to spend approximately \$30,000 on material and the work is going to be done by our Power Plant personnel and that will be done during the Fall outage and there is quite a savings by our doing our own work on that particular project. The Public Utility Board approved a reduction in our power cost adjustment. They recalculated the figures and there will be an eight-tenths of a percent reduction for residential customers due to the decrease in diesel fuel prices and natural gas.

C. Health & Safety – Mr. Corfman had no report.

D. Parks and Recreation – Mr. Aspiras reported the pool opened on May 29th and closed on August 22nd. I have actually had a few people ask me is there opportunity to open the pool earlier and keep it open later? I know there are staffing concerns. The major part of that being high school and college students. We have to wait for them to get out of school before we can get them to the pool. On the later end we have to get them back to school. I will let Mr. Wheeler chime in a little more if he wants to, but that is basically the reason and maybe we can have some discussion later on maybe some possible options.

Wheeler: I would be glad to discuss it further as we get closer to next season. We did close August 22nd of this year and school was starting on August 24th of course for our Orrville students so we were trying to give them a day to get ready for school and get to bed at a decent hour before the first day of school which is why we closed on the 22nd. We are primarily staffed lifeguard wise with high school students and a few college. That is part of the difficulty with both the late start and the somewhat early closing.

Aspiras: The second thing I have is there will be a Parks & Rec Committee meeting Monday, September 14th, right after the Utility Board Meeting at 6:45pm and discussions will be on the possibility of an outdoor ice skating rink and the Orrville parks systems

E. Transportation – Mr. Shupp had no report, but requested Mr. Wheeler provide an update on the street projects.

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F. Planning – Mr. Vance was absent.

G. Ordinance & Personnel – Ms. Leathers had no report.

Special Committee Reports: None.

Administrative Reports:

A. Mayor - Mayor Handwerk announced the August and September Employees of the Month. For August it was Toni Wilson from the Finance Department. Toni will celebrate 16 years with the City this year. Finance Director, Janet Strimlan, had these comments about Toni. " Toni has held various positions of increasing responsibilities starting out as an Accounts Payroll Clerk, promoted to Payroll Clerk, and ultimately in her current capacity as an Account Clerk III. Toni holds an Associates Degree in Accounting from the University of Akron and she is always eager to accept additional responsibilities and fills in whenever needed to ensure the City's Finance Department runs efficiently and effectively at all times." Toni recently had shoulder surgery, but she is back at work now and seems to be doing very well with that. Our September Employee of the Month was from the Service Department – Dan Lowe. Dan is a service worker in our Service Department. Mike Staley, Service Department Superintendent, had this to say about Dan. "Dan began with the City as a utility worker in June 2005 and this past January was promoted to Service Worker I. His responsibilities include mowing, storm basin repair, street repair, salting, plowing of city streets, funeral services, tree work, and painting. Dan has earned his pesticide applicator's license and become a licensed State of Ohio Arborist. Being the City's arborist, Dan is the primary person responsible for all of our City tree work. This would include choosing a species, planting, trimming, hazardous assessment, diagnosis, and removal of trees. Dan enjoys playing hockey and basketball in the evenings and that fuels his competitive spirit. Dan's glass is always half full. He shares his positive outlook with everyone he encounters during the day and is well liked by all that work with him. He is truly an asset to the City. Dan chose to eat lunch at Jerry's and Toni had lunch at Barnstone Café.

B. Safety Service Director- Director Wheeler reported Orr Pool officially closed on August 22nd. We had a very good year and I do want to thank all the lifeguards and staff for all their hard work for making the summer season a success. We also had a successful initial Family Movie Night movie series. Attendance varied from 400 to the low 100s depending on the weather that night. Overall everything went really well and another big thank you to the pool staff because they actually ran that program as well for us and that involved a lot of late Friday nights of hanging out at the park. Also, thank you to Jeanne Gault for all her hard work on the concert series which was again a big success. As for the paving projects, Main Street paving has been completed. The contractor did come back and do some punch list items last week and as of right now the State is reviewing those punch list items and I expect everything will be wrapped up on that project. Bell Street paving has also been completed. Paving of Vine Street and Railroad Alley was scheduled to be done this morning; unfortunately, the weather did not cooperate with us. Assuming the weather is half way decent, I wouldn't be surprised if they try to get that done first thing in the morning and get that project wrapped up from the paving side. Also, as part of that project, tree grates have been installed. I guess the unfortunate part is there are trees being removed as part of that project. The good part is that those trees will be put back into place in the fall and spring. North Vine Street and West Water Street, which is the second part of that paving project, the County is actually overseeing that as part of CDBG funds. Preconstruction meeting for that project is scheduled for next week. I expect the contractor to start a few weeks after. Hopefully we will get the rest of the paving wrapped up here in September. This is a reminder, that trash pick up for this week will be delayed one day due to the holiday so please have your trash out by 7:00am on Friday morning this week.

C. Utilities Director – Director Brediger reported the AMP's natural gas program costs are now out and will be in the upcoming bills and OrrViews. The rate this heating period will be \$6.42 per MCF. That is down about 40% from last year. This is a similar program we have had in the past. If you are

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currently in the program you have to do nothing. If you want to change, you will have to call the current supplier and that contact information will be on your bills and in OrrViews. Currently that is almost a \$1 lower than what you can find on the Public Utility Commission's website today. I did send out a note to the Mayor and Utility Board that AMP has an open house scheduled for September 28th. This will be two-fold. One will be to dedicate a new building that they moved into last month and also to provide an update to all the members that are involved in the various generation projects. Orrville is involved in three of these. If there are any Council members that are interested in going down to that open house event, it starts at noon and runs to about 5:30-6:00. If any member of this Council is interested in going down to that, just contact me or my secretary, Brenda, and we will make some arrangements to get you down there. We should be back home probably no later than 8:00 that night. The last item is that last week I received notification from Jim McGrew, our Water Plant Superintendent, that he will be retiring after 40 years at the end of this month.

D. Finance Director – Director Strimlan reported that prior to tonight's meeting the Fund Balance Report for the period ending July 31st was distributed to Council. I would like Council's approval of that report subject to audit. Miller moved and Landaw seconded. Roll call vote. Ayes all. Motion carried. Also, I passed out the 2008 Comprehensive Annual Financial Report. That is the financial report for the City of Orrville for 2008. It is an audited report. You also find in the package the audit letter that is signed by Mary Taylor, our State Auditor. I am pleased to report, once again, we did have a clean audit. I know the document is pretty lengthy, but feel free to take your time and look through it and give my office a call if you have any questions.

E. Law Director - Director Lutz had no report.

F. President of Council – President Baker wanted to remind us of why we celebrate Labor Day. Sometimes people just think it is another day off so we can go have fun, eat hot dogs, camp out, swim, and do whatever it happens to be, but we need to remember that Labor Day is meant to celebrate the workers of our great country. Because without them we wouldn't be in the position we are right now and right now a lot of those workers are having some problems so hopefully we can get those squared away soon. The second thing is that we have within our community an Eagle Scout candidate that would like to have a project to do for the City. So if any of our City managers or anyone within Council if you know of something that you would like to have done, something an Eagle Scout or his group could do, he is looking for something. Contact me and I will let him know.

Old Business:

RESOLUTION 23-09

Leathers moved and Aspiras seconded that Resolution 23-09, a resolution authorizing the Board of Control to advertise for bids and enter into a contract and/or contracts for solid waste hauling for a period of not to exceed five (5) years, be placed on second reading. Roll call vote. Ayes all. Motion carried.

Miller: To be clear this resolution covers the bidding process and all that sort of thing right? You will make an actual recommendation to us and then we would vote on that after the fact, right?

Wheeler: Based on the way it is written, this would give us permission to go out for bids, get the documents back, and of course submit them back to Council for you to review what the numbers are.

Miller: I have a note here that last time you said this should go three readings.

Wheeler: It absolutely can go three readings. There is no time sensitive issue to it.

Aspiras: Mr. Wheeler, are there any indication of whether those rates are positive or negative to the current rates or what you have seen out there?

Wheeler: Of course I am leery to guess at this point. We will see when the bids are opened, but a lot of what I am hearing from waste industries is there bid, like any other bidders at this point, is going to be dependent upon the fuel prices and how they foresee those over the term of the contract.

Aspiras: I know the current 12 month CPI is actually negative right now so it is probably a good time.

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Wheeler: I would think so.

Aspiras: Are we going to be looking this year at handling that fuel surcharge? Because I know that the CPI includes transportation and fuel. For some reason a couple years ago that kind of hit us hard.

Wheeler: The plan that the Mayor and I have discussed is to include a fuel surcharge within the contract which will protect us so that if gas doesn't fluctuate we won't be penalized by a higher bid based on the guess on whether it will or won't.

Shupp: Do you have any idea where we are going to go? Are we going to go two years, three years?

Wheeler: The way I believe it was done last time, which I would recommend again this time, was a three year with a two year renewable.

New Business:

RESOLUTION 24-09

Leathers moved and Landaw seconded that Resolution 24-09, a resolution authorizing the Public Utilities Board of Control to enter into a contract and/or contracts without bidding, for the third and final phase of repairing and rebuilding cooling towers 5, 6, and 7 at the Power Plant, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Brediger: This is the third phase of a scheduled rebuild on our older towers in the plant. We are asking for this to be approved this evening. It took us a little bit longer to get the proposals back than what we anticipated. Again, when these repairs are completed these towers will be virtually probably about 90% new. We are looking at an estimated cost of \$300,000 and this was budgeted out of our capital projects.

Landaw: Mr. Brediger sent out an e-mail memo on September 1st to all of Council. Director Brediger reported that they had some earlier quotes that were nearly twice that amount to get the work done so it is good that we got a quote for \$300,000 or less.

Baker: I think it is important that when we see something that is without bidding that everyone understands that even though it says without bidding there were different proposals that were discussed to do this so it is not just saying we are going to do this and we are not going to check anywhere else. There were a variety of proposals that were considered to do this.

Leathers moved and Aspiras seconded that the rules, regulations, and statutes requiring a reading of a resolution on three separate days be suspended. Roll call vote. Ayes all. Motion carried.

Leathers moved and Corfman seconded that Resolution 24-09 be adopted as read. Roll call vote. Ayes all. Motion carried.

Good of the Order: None.

Leathers moved and Aspiras seconded that the council meeting be adjourned. Ayes all. Motion carried. Council was adjourned at 7:54 p.m.

Tamra Peppard, Clerk of Council

Date

Lyle Baker, President of Council