

Regular/Public

March 19, 2007

President Handwerk called the meeting to order. Pastor Ray Pfahler offered the prayer. The Pledge was recited by all.

Roll call: Purdy, Miller, Landaw, Baker, Corfman, Weaver, and Leathers were present.

Corfman moved and Baker seconded that the March 5, 2007 minutes and the March 12, 2007 special meeting minutes be approved. Roll call vote. Ayes all. Motion carried.

Public Comment: None

Standing Committee Reports:

A. Finance – Mr. Miller reported there was a Finance Committee meeting on Monday, March 12th, after the Utility Board mainly for the purpose of a workshop on the 2007 appropriations which we will address tonight and some other resolutions that will also be addressed under new business.

B. Utilities – Mr. Landaw reported at the last Public Utility Board meeting the board approved to do a study at the power plant. It will review the current maintenance practices and long term maintenance requirements of the plant. It will be a nice study to look for the future operating potential for the plant. The study will come back with some scenarios and options of future plan suggestions for Orrville. The estimated cost of the study is \$59,000.

C. Health & Safety – Mr. Corfman had no report.

D. Parks and Recreation – Mr. Purdy had no report.

E. Transportation – Mr. Baker had no report

F. Planning – Mr. Purdy had no report.

G. Ordinance & Personnel – Ms. Leathers had no report.

Special Committee Reports: None.

Administrative Reports:

A. Mayor - Mayor Steiner report there was a new company in Orrville located in the Jarrett Enterprise building on North Main Street. The name will be Genesis Concepts Unlimited. It is a startup industry that uses used tires for use as an energy product. Ohio itself generates four million used tires a year and Genesis Concepts' machinery will remove the steel belts from the tires and the steel will be recycled. The remaining rubber will be cut into two inch squares. Our power plant will be test firing the co firing of this rubber in boilers 10 and 11 which are our stoker boilers. If the tests are positive, a mixture of possibly 9% coal and 10% coal could be used in these boilers. Advantages of this process could be a reduction in emissions, reduction of coal usage, and of the solid waste. They will begin production with 3-4 employees with future growth to a maximum of 10 employees. Tires will be delivered and kept indoors and their machinery can process up to 500 tires per hour. Mike Hedberg and I met with them about three weeks ago and they explained their process to us and they were having EPA and FEMA issues on their permitting. They weren't getting them moved forward in

Regular/Public

March 19, 2007

a timely manner and so with the help of us and our Senator Amstutz they were able to move the process forward and today they got the final EPA permit they were waiting for. It will begin production this week yet. They have done their research and this process has been tried in other industries; the coal firing has been proven to work. I look forward to seeing the business. Once it is production they said we will be getting invited to an open house in the next several weeks hopefully. I welcome them to our community.

B. Safety Service Director- Director Jewell reported the March 25th through the 31st is Ohio's statewide tornado drill and Wayne County will be observing that on March 28th at 9:50 a.m. We will be testing our siren system and at that same time we also ask for patience because we are also going to test the cable television interrupter. We believe that it will automatically override the televisions at 9:50 from Armstrong directly. Then shortly after that we are going to use the equipment we have to interrupt that signal and put a test message on the television also. That will be on March 28th at 9:50 a.m. and it will only affect people that have Armstrong Cable. It will not affect any satellite TV's or any broadcast stations that do not come through the cable television. We have been working with Waste Management and they have asked for the City's permission to be able to go to a collection of one day a week instead of collecting four days a week. They are going to switch over to one day per week. They are going to have more equipment in town and they will do the entire town in one day. They ask that Orrville be designated for Thursdays starting the first Thursday in April. They will be doing a mailing to every customer to notify them of this change and in addition to that we are trying to get the word out.

Handwerk: Will that still be like it is now where it is affected by certain holidays and that sort of thing or will that change since they are only here one day a week?

Jewell: It will still be affected by certain holidays if those holidays fall on a day when they have to do another community, then they would push us back one day. But again we try to always get something in the newspaper about that when it will affect us. The last item is that the City's compost center is going to open again on Wednesdays starting on April 4th. They are going to remain open through the month of October. Those will be Wednesday days – weather permitting – they are open from 7:30 a.m. to 11:15 a.m. and then 12:15 p.m. to 3:15 p.m. In addition to that we also have the availability of the Green Meadows Composting Center on Rohrer Road. Green Meadows is going to be open on Saturdays from 8:00 a.m. to 1:00 p.m. Anybody that lives in the City of Orrville can drop their items at Green Meadows for free. They have to show an I.D. and the loads will be checked to be sure you have only the items in there that are allowed which would be tree trimmings, sod, grass, and other compost able items which are related to lawn and garden. That is what they are doing there. They have an EPA compost facility. They are the ones who are taking the majority of our leaves now so that we can scale back on that composting operation and they will also take Saturday drop-offs which is something that the community has wanted for sometime now. They are also available other hours by appointment. There was an article in today's newspaper about that and the information will be on the City's website. If anybody has any questions, they can give us a call.

Steiner: Are they located west of Chippewa?

Jewell: They are on Rohrer Road between the Apple Creek Road and the Ruble Drive area. They article that is in the newspaper has a description of how to go to their location, because there is a long lane you go back off of Rohrer Road.

Purdy: Will there be signage out along Rohrer to indicate that facility being at that location?

Jewell: Yes there will be.

C. Utilities Director – Director Preising thanked the Mayor for going to Washington DC with him to attend the APPA legislative rally this past week. We were able to meet with Senator Voinovich, Senator Brown, and Congressman Regula mainly to talk about climate change issues that are coming up and legislation that has to do with climate change and how they might affect us as having

Regular/Public

March 19, 2007

a power plant. Hopefully we got our message across and things won't move too fast and it will be something that will be equitable to everyone.

D. Finance Director – Director Leggett reported the Fund Report for the period ending 02/28/07 was distributed to council prior to the meeting and he would like a motion from council to approve the report subject to audit.

Miller moved and Purdy seconded the Fund Report be approved subject to audit. Roll call vote. Ayes all. Motion carried.

E. Law Director - Director Lutz had no report.

F. President of Council – President Handwerk had no report.

Old Business:

Resolution 13-07

Leathers moved and Miller seconded that Resolution 13-07, a resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2007, and declaring an emergency, be placed on third reading. Roll call vote. Ayes all. Motion carried.

Miller: This is why we had our special meeting last week and also a workshop so I think council is very familiar with this and we are at third reading so it is time to vote.

Leathers moved and Miller seconded that Resolution 13-07 be adopted as read. Roll call vote. Ayes all. Motion carried.

New Business:

Ordinance G-07

Leathers moved and Landaw seconded that Ordinance G-07, an ordinance amending Section 149-03 of Chapter 149 of the Codified Ordinances of the City of Orrville, Ohio, relating cemetery rates, be placed on first reading.

Lutz: Before we put this on first reading I would ask for a motion to amend it specifically that the language in Section 2 be deleted and the language "all other cemetery rates from prior legislation not specifically modified by this ordinance shall remain in affect" be substituted.

Leathers moved and Baker second to amend Ordinance as requested by Mr. Lutz. Roll call vote. Ayes all. Motion carried.

Leathers: We have a motion and a second to place Ordinance G07 on first reading. Roll call vote. Ayes all. Motion carried.

Handwerk: We had a meeting about this last week. Mrs. Jewell do you want to bring up anything?

Jewell: I guess the only thing I would bring up for this evening's discussion is the fact that we looked at our rates in comparison to other rates around us. The only place that we found that we were off base was in our cubic foot charge for foundations. We have not been covering our costs for installing those foundations. We did find that they were significantly lower than other foundation costs around us so the change is that it will go from \$20 a cubic foot to \$40 a cubic foot. The second change is a change in the cost of the ash niches at the mausoleum. Those will go up \$100 each for the different levels of niches for the resident and non-resident rates. The reason for that is the fact that the cost that we pay for the engraving on the niches almost exceeds our cost in it. The rest of the rates will remain the same for the openings and closings of lots.

Handwerk: Any other questions from council.

Purdy: This doesn't need to be passed tonight?

Regular/Public

March 19, 2007

Jewell: This does not need to be passed tonight.

Ordinance H-07

Leathers moved and Corfman seconded that Ordinance H-07, an ordinance amending Section 144.02 and Section 144.04 of Chapter 144 of the Codified Ordinances of the City of Orrville, Ohio, relating to fees and use of revenues for emergency medical services, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Handwerk: Again this was something we talked about at our meeting. Mrs. Jewell do you want to bring up this figures?

Jewell: What I can do is summarize this change. Right now we have a fixed fee for ambulance services and that actual amount is set by an ordinance of council. What our billing company suggested we do is that we have that ability to set that based on the Usual Customary & Reasonable (UCR) fees charged for such services as they're established by Medicare Region 7. It will allow the Finance Department to adjust the rates probably on a yearly basis based on what the UCR fees for that service are. The second part of the ordinance changes the amount of money that will be going into the EMS equipment fund. Instead of keeping that as a fixed amount, it will go as a fifty percent amount which is what it has been averaging over the last year. That will allow the fund where we buy equipment to grow. Those are the two changes.

Handwerk: Again this could probably just be left like we did the one just before?

Jewell: That is correct.

Resolution 14-07

Leathers moved and Corfman seconded that Resolution 14-07, a resolution authorizing the Board of Control to join with the city of Rittman, Ohio, to advertise for bids and to enter into a contract and/or contracts for the purchase of portable radios, pagers, and mobile radios, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Jewell: For this resolution we would ask that it be passed on first reading if council so desires. The reason for that is that we became aware of the fact the City of Rittman is involved in a regional grant where they will be purchasing hundreds of radios. They asked us – since we also got one of those FEMA grants – if we would like to participate in the bid with them. We feel it would be to our advantage to be able to do that. Our FEMA grant that we received is ninety percent of the cost of the radios. The estimated cost is \$65,100 with the FEMA share being \$61,845. This is a very significant grant for purchasing 42 portable radios, 38 pagers, 8 single-head mobile radios, and 5 dual-head mobile radios. This expenditure is in our capital fund for this year.

Handwerk: Okay, we talked about this at our meeting last week. Does council have any other questions right now?

Leathers moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate dates be suspended, Purdy seconded. Roll call vote. Ayes all. Motion carried.

Leathers moved and Corfman seconded that Resolution 14-07 be adopted as read. Roll call vote. Ayes all. Motion carried.

Resolution 15-07

Leathers moved and Corfman seconded that Resolution 15-07, a resolution authorizing the Board of Control to advertise for bids and to enter into a contract and/or contracts for the resurfacing of Depot Street, Liberty street, portions of East and West Market Street, Smucker Street, and the West Market Street parking lot, Orrville, Ohio, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Jewell: These are the resurfacing projects that are planned for this summer. The downtown portion of those projects will be paid with a grant that we received from the Community Development Block Grant (CDBG) fund. The cost of the downtown paving which includes Depot Street, Liberty Street, East and West Market Street, and the parking lot down by the Depot the estimated cost is \$238,800.

Regular/Public

March 19, 2007

\$213,198 of that will be paid by the CDBG. The remainder portion of that is the engineering was part of the City's match so we've also paid for engineering in addition to those costs. The federal grant is picking up a good piece of that. The other part of the resurfacing for this year is that we will be doing an asphalt overlay on the chip and seal street and the one that will be done this year is Smucker Street. We are also going to be repaving the portion of West Market Street from approximately Cherry Street out to Crown Hill Road. The estimated cost on those two projects is \$94,785. The capital improvement fund and the new \$5 permissive license tax are funding those two projects on West Market and Smucker Street. This does not need to be passed on first reading.

Purdy: That is what I was going to ask whether or not it need to be passed on first reading and how important was it to get started on the bidding process.

Jewell: It does not need to be passed on first reading. I would encourage you to let it go to another reading. We do hope to bid it in either late April or early May so we can get this bid and the Block Grant projects need to be completed this year. We want to be sure we have plenty of time to do that. The other thing, with the block grant projects is it does involve the downtown area so we have certain times when we have the 4th of July parade and the 4th of July fireworks where we try to work around those dates and either have them done before or after that.

Handwerk: Mrs. Jewell I was noticing tonight before I came down here that Sunset and Crestview got the chip and seal last summer and have got two or three places that are really breaking down quite a bit. They are crumbling underneath. Will that be just re-patched this summer since we are not overlaying that this summer or what can be done with that?

Jewell: What we are going to do is try to determine why it is doing that and then we are going to patch is so that it is stable because West Hill and South Sunset and Crestview will probably be overlaid the following summer. So we want to make sure what is underneath there is stable. We have already discussed that damage that we've noticed and are coming up with a plan right now for the best way to stabilize it.

Handwerk: Any other questions?

Resolution 16-07

Leathers moved and Weaver seconded that Resolution 16-07, a resolution declaring the necessity of constructing sidewalks on certain properties in the City of Orrville, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Handwerk: This is another phase?

Jewell: This is Phase III of the sidewalk project. We have been working on the engineering for this for approximately two years. This is a drawing here that just gives you an idea of the extent of number of roadways where the sidewalks will be installed. The resolution of necessity calls for these sidewalks in this area to all be installed and the resolution was put at three years rather than just two years. The other part of that is these sidewalks right here, some of which have already been installed, are being installed with block grant funds. This area uptown is located in census track 12 which is eligible for grant funding so these are being done with grant funds during this next grant year. We have surveyed the other areas of town. We did not receive sufficient number of surveys back despite the fact that they were sent out at least twice so those areas would not qualify for grant funds. However, I do want to mention that when council passed this policy, they authorized that the city would give a fifty percent grant to anyone who is a senior citizen household who qualifies for it by income and also anyone who is the disabled head of a household would also qualify for this based on income. We will be sending those instructions with the notices that go out. Eventually a notice will be generated once council has passed this. We will send instructions for them to let them know who they should contact if they believe they qualify for the sidewalk assistance program.

Resolution 17-07

Regular/Public

March 19, 2007

Leathers moved and Miller seconded that Resolution 17-07, a resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31, 2007, and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Leggett: This is somewhat unique in that this is an amendment to the appropriations that you just passed earlier this evening, which I don't think we have ever done that before. This item was discussed at some length during your workshop last week and you should have received a memo from me dated March 14th explaining how this would flow through the appropriations. This is for the preliminary work that needs to be done for the truck bypass route. It involves, and Mrs. Jewell can fill in on maybe some more details, but it involves engineering studies, feasibility studies, traffic studies, and a variety of different studies that will come to a total cost of about \$546,000. Keep in mind that this project, when it is actually done which is primarily by federal money, is a \$5-6 million project. So this is sort of where we are just getting started. Of that \$546,000, \$437,000 is grant money coming from ODOT so that money will flow into our grant fund and out of our grant fund so that is no cost to the City. Total cost to the City at this point is \$110,000 of which \$50,000 has already been appropriated in the appropriations you passed earlier this evening. The net affect of this legislation is an additional \$60,000 coming out of the capital improvement fund. The information for this came just the time legislation and the booklets were being prepared so that is why it was not included in the original documentation, but that is why we mentioned it last week at the workshop to give you information on that. Mrs. Jewell and her staff are working on information. I don't know exactly where they are, but if council's comfortable with this it would help them with working with ODOT to have this passed this evening. If you are not; however, I am sure they can wait.

Leathers moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate dates be suspended, Corfman seconded. Roll call vote. Ayes all. Motion carried.

Leathers moved and Miller seconded that Resolution 17-07 be adopted as read. Roll call vote. Ayes all. Motion carried.

Handwerk: I hope the people watching, when they hear all these numbers – especially the meeting like tonight – catch the number of dollars that are grant dollars. I think our administrators are doing an excellent job searching out the grants that we can get. We heard about that with our utilities a few weeks ago and some of the projects they are doing and also with these projects tonight. Very good job getting a lot of extra money that allows us to do some of these projects that we would not be able to do otherwise.

Chief Robert Ballentine presented the 2006 Annual Report for the Fire Department.

Good of the Order: None.

Corfman moved and Baker seconded that the council meeting be adjourned. Ayes all. Motion carried. Council was adjourned at 8:31 p.m.

Tamra Peppard, Clerk of Council

Date

Dave Handwerk, President of Council