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President Handwerk called the meeting to order. Pastor Randy Gehres offered the prayer. The Pledge was recited by all.

Roll call: Purdy, Miller, Landaw, Baker, Weaver, Corfman, and Leathers were present.

Baker moved and Miller seconded that the January 2, 2007 minutes be approved. Roll call vote. Ayes all. Motion carried.

Public Comment: None

Standing Committee Reports:

A. Finance – Mr. Miller reported had no report.

B. Utilities – Mr. Landaw had no report.

C. Health & Safety – Mr. Corfman had no report.

D. Parks and Recreation – Mr. Weaver advised there will be a meeting on January 22nd. He also announced that he will not be running for re-election next term.
Handwerk: We appreciated your years of service.

E. Transportation – Mr. Baker had no report.

F. Planning – Mr. Purdy announced he will not be running again for re-election. At the end of this year I will have been on council for 12 years. It has been a very rewarding experience and I encourage people to get involved. It is worth it.

Handwerk: If anyone out there is interested in those council positions, Mr. Weaver is the Council-At-Large spot and Mr. Purdy is Ward 3. You actually from this point have about five weeks in order to get to the Board of Elections to get your paperwork and get your signatures. I believe the filing deadline is February 22nd. If anybody is interested in that please let us know.

G. Ordinance & Personnel – Ms. Leathers had no report.

Special Committee Reports: None.

Administrative Reports:

A. Mayor - Mayor Steiner had no report.

B. Safety Service Director- Director Jewell had no report, but requested that council go into Executive Session at the end of the regular meeting for the purpose of discussing property acquisition.

C. Utilities Director – Director Preising had no report.

D. Finance Director – Director Leggett had several items for council. The first one is the Quarterly Investment Report. Council needs to take no action on this; however, I do need the minutes to show

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that the report was distributed as per our Investment Policy. If you look through there you see investment rates are fairly decent. We are pretty much above five percent on everything we are investing in. If any members of council have questions, please don't hesitate to contact my office and we will try to answer them. Also distributed was the Fund Balance Report – year end report. Fund balances as of December 31, 2006. As you know, this is an accrual report on all of our fund balances. You can see that the balances did increase over the year by \$1.6 million which is a good sign and that of course is city wide. Some funds went up, some went down, but that is the overall increase which is good. Just a quick comment...as I mention this report is done on an accrual basis and this year with the way our pay periods ended with the pay period ending 12/31, this report actually contains 27 pay periods. Normally in a year there are 26 pay periods as city employees are paid every two weeks, but because of the way the calendar fell this does include 27. So therefore the number at the bottom under the net income area is actually really understated a little bit. If anyone wants more information on that contact my office for more detail. The other item is the final appropriation calendar for the 2007 final appropriations. This calendar is very similar to the schedule we dealt with in years past. The one minor change is the very first date and that is the date that is not so critical to council, but it is critical to the directors and the superintendents because this is the date we actually get the workbooks to them to start working on the appropriations. Workbooks is a term we have used for many years although we no longer distribute paper workbooks as it is all done electronically on spreadsheets on our computer system, but we are taking a little longer to get those ready this year because appropriations have to be done slightly differently this year based on new regulations from State Auditor's office requiring us to appropriate by department not just by fund. That is going to take some adjusting and we will have to go over that in more detail when we get to our workshop on appropriation as to just how that works. All in all in total it doesn't really change any of the dollars in the appropriations it just segregates out the finance department and the law department from all the funds rather than having them incorporated in with the other departments in different funds. We will explain that a little later. Because of that the schedule might be a little dynamic this year. We may have to make some changes, but right now this is what we think we will be following. Some of the dates are fairly set, particularly the date of first reading which is March 5th, second reading on the 12th, and then third reading on the 19th of March so we can get the approved appropriations to the County Auditor on time. The only thing I would like to ask council to do this evening is to set the date for the second reading of the resolution for appropriations and that would be scheduled after Utility Board at approximately 7:00pm on March 12th and I would like to have a motion to set that special meeting at this time.

Miller moved and Purdy seconded that a special meeting be scheduled for the second reading of the resolution for appropriations. Roll call vote. Ayes all. Motion carried.

Thank you for that and just to mentioned, after the special meeting we will schedule a workshop which I am fairly certain council will want to do especially with the change in our methods. So the workshop can be scheduled after the special meeting and I don't believe we need a motion to do that. That is all I have

Handwerk: What is your date again on the special meeting?

Leggett: March 12th.

E. Law Director - Director Lutz had no report.

F. President of Council – President Handwerk had no report.

Old Business: None

New Business:

Ordinance B-07

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Leathers moved and Purdy seconded that Ordinance B-07, an ordinance amending Section 1109.01, Section 1109.03, Section 1109.04, and Section 1109.06 of Chapter 1109, On-Premises Exterior Signs, of the Zoning Code of the City of Orrville, Ohio, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Purdy: This ordinance is to amend Chapter 1109 of the Codified Ordinances of the City of Orrville regarding On-Premises Exterior Signs. This legislation will need to go three readings and it is scheduled for a Public Hearing at the beginning of the City Council meeting on February 5th.

Ordinance C-07

Leathers moved and Purdy seconded that Ordinance C-07, an ordinance amending Section 1131.11 of Chapter 1131 of the Zoning Code of the City of Orrville, Ohio, regarding exclusions, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Purdy: This is an ordinance to amend Chapter 1131 of the Codified Ordinances of the City of Orrville regarding exclusions to the Design Review chapter. This legislation is also scheduled to go three readings with a Public Hearing for February 5th as well.

Resolution 3-07

Leathers moved and Corfman seconded that Resolution 3-07, a resolution authorizing the Director of Utilities to enter into a contract and/or contracts, without bidding, for engineering services for the installations of a new water main and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Landaw: There are three resolutions that were covered in a memo from Director Preising. It is dated January 9th and I hope everybody on council got that. This particular resolution is for engineering, as mentioned, and the total estimated cost for this project is \$115,000. This would be for the West Market Street project. I will maybe say a little more about these projects as we go on. I believe that is all I am going to say on this. It does not need to be passed this evening. If council can get questions answered, if we have questions on this, tonight or the next couple meetings, or talk to Director Preising, that's fine. Or if we need to hold a workshop to further explain I would just like to hear that later on from council. At this point, I personally was not planning on calling a committee meeting, but if there are many questions or information needs to be known, Director Preising has maps and everything else to lay all this stuff out for us, if needed. I would just want everyone's input on that.

Resolution 4-07

Leathers moved and Landaw seconded that Resolution 4-07, a resolution authorizing the Public Utilities Board of Control to advertise for bids and to enter into a contract and/or contracts for the installation of a water main on South Main Street and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Landaw: Obviously, as mentioned, the South Main Street project will definitely improve where we have some 4" and 6" lines right now they will be replaced with 12" lines which will be a great improvement. The total estimate for this project is \$648,000. Construction costs are \$560,000 plus \$88,000 for engineering. For this particular project there has been a grant for \$316,000 dollars and a loan for \$100,000.

Leggett: The loan is zero percent interest.

Handwerk: I think we talked about this at the Utility Board Meeting these mains are both rather old and aged, needing to be replaced and both of these streets are due to be paved. So the idea is to get the water mains replaced before we pave the streets, which is always a good idea if we can do that.

Resolution 5-07

Leathers move and Corfman seconded that Resolution 5-07, a resolution authorizing the Public Utilities Board of Control to advertise for bids and to enter into a contract and/or contracts for the

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installation of a water main on West Market Street and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Landaw: This project would run from Crown Hill Road to Depot Street. The estimated construction cost is \$585,000 plus the engineering of \$115,500 which brings the total project cost to \$700,500. Director McGrew did get a zero percent loan for this and I believe we are trying to get some matching funds in grant money also.

Preising: No. Just loans.

Leggett: It is a \$500,000 zero percent loan on this project.

Landaw: The only other thing I might want to add, is that at the Public Utility Board meeting Director Leggett mentioned that if all these projects are done, and they need to be done and they are planned to be done, all these projects will probably deplete the reserve fund for the water utility. But they are projects that must be done and I am sure the Utility Board and the Water Department will work on building those funds back up and whatever needs to be done with these priority projects are definitely a top priority that we are going to do. If anyone needs more information, Director Preising and his staff will help, we can have a workshop if needed.

Handwerk: The size of those water mains are also increasing too, right?

Preising: Yes. Larger pipes.

Handwerk: Will that directly influence better water pressure to those areas.

Preising: It should for any areas that really don't have the pressure. The areas have grown since the lines were put in. So yes, it will help them and it will help the fire systems and the hydrants and everything.

Miller: Just an observation. These not only need to be done, but each of these projects appear to be either we received a grant or a zero percent loan for 3/4 of the money, right?

Preising: That's right.

Miller: Sounds like a pretty good deal to me.

Resolution 6-07

Leathers moved and Corfman seconded that Resolution 6-07, a resolution authorizing the Safety-Service Director to file an application and enter into an agreement and/or agreements with the Ohio Department of Natural Resources to become eligible for financial assistance for public recreation purposes and declaring an emergency, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Jewell: I can speak to this ordinance. It just came to our attention that the Ohio Department of Natural Resources is doing another round of funding with what they call their Nature Works money. Each year you think there is not going to be any more money there, but it is replenished by previous monies that were not used by other communities so then they have another round of grants. This round of grants is due February 1st so we would need to have this legislation passed on first reading. In the past we had applied for this money to do the tennis courts; however, that funding never came through for us so we are going to try it again only this time for the basketball courts. We did get an estimate last year of what it would cost to totally refurbish the basketball courts and that estimate was \$62,446 which includes new posts, new baskets, and an overlay on the court itself and then painting new lines. We could apply for up to eighty percent of that money in this grant, which is what we intend to do.

Handwerk: In case somebody doesn't frequent the park very much, we are not talking about two baskets and one basketball court. There is actually three courts and six baskets out there and backboards and poles.

Jewell: That is right and they are very heavily used in the summertime.

Weaver: Last year the high school even used it a few times when all the gyms were full. So they are used a lot.

Handwerk: We need new rims because Mr. Weaver is out there hanging on the rims all the time.

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Leathers moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate dates be suspended, Corfman seconded. Roll call vote. Ayes all. Motion carried. Leathers moved and Weaver seconded that Resolution 6-07 be adopted as read. Roll call vote. Ayes all. Motion carried.

Resolution 7-07

Leathers moved and Baker seconded that Resolution 7-07, a resolution authorizing the Safety-Service Director to enter into an agreement and/or agreements with the State of Ohio Purchasing Cooperative to purchase one police cruiser for the City of Orrville, Ohio, or in the alternative, to advertise for bids and enter into an agreement and/or agreements for the purchase of one police cruiser to meet the specifications of the City of Orrville, Ohio, be placed on first reading. Roll call vote. Ayes all. Motion carried.

Corfman: This is part of our ongoing process of replacing one car per year which keeps us one step ahead of having an aged fleet. This is one of two cars that is over 100,000 miles. This will be rotated and used in other city capacities and another old cruiser/former cruise will be taken out of service and either traded-in, thrown away, or whatever.

Handwerk: It is actually 135,000 miles wasn't it?

Corfman: 136,000.

Jewell: 136,000 miles on this particular car. We are going to take this and give it to the inspector and the inspector's car will then be the trade-in vehicle. It is older yet.

Corfman: This procedure has been discussed in all the finance committee meetings during the summer concerning our needs for capital improvement fund. This is just part of it. I don't believe it has to be passed on first reading.

Jewell: It does not have to be passed on first reading.

Good of the Order:

Handwerk: We have Mr. Darrin Wasniewski from Main Street Orrville here tonight to talk a little bit about the progress we have made this year.

Wasniewski: Good evening President Handwerk, Mayor Steiner, members of council, and directors. Thank you for allowing me to come here tonight to share the key accomplishments of Main Street Orrville in the past year of 2006. For those of you who aren't aware, Main Street Orrville is a community revitalization organization with a focus on downtown and boy have we seen a lot of work going on in the past year so I am really happy to stand before you tonight. 2006 really we had the opportunity to build upon the foundation that we laid as a brand new organization in 2005 and one of our key accomplishment in '05, our first year, was receiving accreditation as a national main street program and for this we had to meet ten criteria as established by the National Main Street Center of the National Trust for Historic Preservation and it gives us credibility in the Main Street Community as doing things right. Those ten criteria we had to meet consisted of having a broad based community support for the commercial district revitalization process with strong support from both public and private sectors. We had to have a vision admission statement relevant to community conditions and to the local Main Street's programs organization stage. We had to have a comprehensive Main Street plan, a historic preservation ethic, an active board and committee, an adequate operating budget, paid professional program manager – no comments please, program of ongoing training and staff for volunteers, reporting of key statistics, and we had to maintain current membership in Heritage Ohio and the National Main Street Center. So we accomplished all of those in 2005, our first year. Of the class of programs that accompanied us as first year programs in '05, we were the only one to do it. So it is something for the City of Orrville to be proud and all of its citizens. We are in great company with all of those programs like Lancaster, Ohio... (pause in tape)...For '06 we have some key statistics to share with you. One of the criteria was that I had to maintain vital statistics for the community and each month the statistics go up to the statewide coordinating agency in Columbus, Heritage Ohio. Those statistics to date, the numbers I am going to

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give you are to date for the recordings in 2005 and 2006 – most of them occurring in '06 our kind of ramp up year – so far to date we have recorded a total investment of \$2,919,307 in the central business district of Orrville. For record that district includes on the south to Chestnut Street, on the north to Orr Street, on the east to Walnut Street, and on the west to Sterling Avenue. So pretty much what you think of as the central business district. We realized a net increase so far of eight full time jobs in the district. We have recorded 2056 total volunteer hours and there is an organization called Independence Sector that each year they give a value of that volunteer time. So far their latest value has been listed at \$18.04 per hour for that volunteer time. So we have an in-kind contribution of volunteer hours of \$37,090.24. Through all of this we realized a \$21.65 investment ratio for every dollar spent by Main Street Orrville. That is the money we put out of our program, we have recognized \$21.65 in return. 2006 we hosted close to 4000 guests in downtown due to special events such as the weekly Farmers Market, Weekend of Wheels, the Tailgate Party, the Jumpin Pumpkin Jamboree, and Home for the Holidays. Another facet of Main Street Orrville is the administration of the private rehab side of the CDBG (Community Development Block Grant) Downtown Revitalization Program. In 2006, which was our first year we were able to do anything as our program runs from 2006 through 2007, we had so far six projects completed for a total of \$34,000 of total investment in the downtown. We have eight projects in process for a total of \$425,000 waiting to be recorded. We have two projects that are ready for bid and I am preparing the bid documents for those and we have six projects in the queue that we are either waiting for final answers on what the building owners want to do or waiting for cost estimates to see if they want to go forward with these things. So in all we have 22 projects that we are going to be working on and those are just the ones we've known about so far. We have been working on this grant program, although we had been awarded a grant and the program technically started January 1, we weren't able to release any dollars or receive any programs until March 2006 due to all the environmental review and everything that had to be done. So that is really just in nine months we have had those projects completed. We have had great response in the downtown from those. In the CDBG those do not include some of the most visible projects that we see going on downtown and that's those by Orrville Redevelopment with the Johnson Hardware building, the 140 East Market Street building which is the new office suites, the former Johnson Power Annex, and the ServoPro building. The total investment includes the Heartland Point and the building that house the Trendsetters Hair Studio (the former drive-thru building for the bank). It also does not include what is going on right now at Christ United Church of Christ and their total project costs on their construction, but it does include the improvements taken to the Pennzoil property by Howard and Hazel Calame of NRH Electric and their final abilities to get a hold of that property this year and their demolition of those building and the improvements they have made so far. We are real excited about what is going on in the community. Some things that Main Street Orrville has personally been responsible for...we were instrumental in getting 130 hanging flower baskets and 17 planters planted downtown. We did that in cooperation with the Leadership Orrville Classes of 2005 and 2006. It definitely would not have been possible without the big donation from the Will-Burt Company who manufactured all of our brackets as an in-kind donation. That was over \$7000 we didn't have to spend, which helped that program along very well. Also, we actively advised the Design Review Board in this their second year of operation on the matters related to historic preservation and just what is acceptable in downtowns and how to treat applicants and applications that come forward for review. Then for our business owners who are either taking part in the grant or just doing things on their own, Main Street Orrville negotiated with our two banks in downtown, First National and National City Bank, to provide building and business owners with low interest loans right now centered at six percent over varying terms for any projects they want to undertake that goes above and beyond what they would receive in the grant program. We also actively advertised some special programs from the Federal Home Loan Bank. One of which includes zero percent interest for two years for property acquisitions and soft development cost for anybody in the downtown district and I am putting them in touch with the right people to get a hold of those dollars. We've had a lot of interest in that money. The banks are

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really happy and receptive to what is going on. We are very happy with what is going on. Right before December, Main Street launched its Friends of Main Street Orrville Program which is a way to get to the community at large more involved in our program. Main Street is not a business organization. It is a community revitalization program and our Friends of Main Street Orrville program is a way to engage the community in that process. I would be happy to take any questions anybody may have.

Jewell: I really don't have a question, but at one of our council meetings we did discuss the flower/planters and if you could just elaborate a little bit about the funding for those. Those were placed in the downtown, but it did not require any funding from the City of Orrville. There were no tax dollars used for that funding. So I just wondered if you could elaborate on that a little bit more about how you brought that about.

Wasniewski: Sure. In 2005 as we were laying the foundation for a lot of the things we wanted to do, one of the recurring themes that keep coming back from people approaching me were saying I have been to this community and look at the pictures of their flowers. So we took it to our design committee and they worked with trying to get bids in from the two local greenhouses. We approached E.F. Pouly and Buckwalter Greenhouse. The contract was eventually awarded to Buckwalter, but those funds came out of our operating budget. It was our thought that we would front the cash and then ask for donations to pay for it. This total project cost about \$9100 and that was for the planting of the flowers, the baskets, and the all important part – the maintenance throughout the whole season. We had a really dry summer heading into July and August and it really required someone to be out there on a daily basis to keep those baskets watered. Through this first season we covered our costs not entirely. We ran into about a \$7000 deficit, but we still thought it was an important project to go forward with. It added so much to our downtown. We received a lot of great comments about it and people noticed it. It was great just to hear everybody talking about what was going on downtown. None of those were paid for by city tax dollars. I heard that. Some people came to me with that too and I reassured them fully that was completely out of our operating budget those dollars came.

Handwerk: It was very beautiful. Now do you anticipate being able to do that again this year?

Wasniewski: We are exploring alternative funding sources at this time. We've met the last couple months with local garden clubs to get their ideas on programs and how we can expand it and hopefully within the next couple weeks we will be ready to launch with those ideas and do a couple educational pieces in OrrViews about our plan for the future.

Handwerk: Any other questions? Thank you very much for your information tonight. We not only see good things happening downtown, but as you just told us, there is a lot of other stuff going on behind the scenes too. Thank you.

Wasniewski: Thank you

Handwerk: We need a motion to go into executive session for the purpose of property acquisition.

Landaw moved and Baker second that council go into Executive Session to discuss property acquisition. Roll call vote. Ayes all. Motion carried.

Council entered into Executive Session at 8:22 p.m.

Corfman moved and Baker second that the Executive Session be adjourned. Ayes all. Motion carried. Executive Session was adjourned at 8:55 p.m.

Baker moved and Corfman seconded that the council meeting be adjourned. Ayes all. Motion carried. Council was adjourned at 8:56 p.m.

Tamra Peppard, Clerk of Council

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Dave Handwerk, President of Council