

## RECORD OF PROCEEDINGS

Minutes of

Regular/Public

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

November 19, 2018

20

Council President Baker called the regular meeting to order. Pastor Haroldo Nunes led the prayer. The pledge was recited.

Roll call: Shupp, Wilson, Aspiras Jr., Aspiras Sr., Corfman and Lorson all were present.  
Excused: Hamsher

Wilson moved to approve the minutes as posted of the last regular meeting on November 5, 2018. Shupp seconded. Roll call vote; all yeas; motion carried.

#### **Standing Committee Reports**

Finance – Aspiras Sr.: No committee report. Finance has two pieces of legislation tonight. Congratulations to the Orrville High School football team, Coach Davault and staff on last Saturday's victory and good luck in the final four this weekend against Liberty Center.

Utilities – Corfman: No committee report. Happy Thanksgiving.

#### **Administrative Reports**

Mayor Handwerk: Speaking about the leaf collection, please do not put them into the street as it clogs up the drains and backs up the water. Good luck to the football teams. To those people who have players asking what will they do when they have football practice on Thanksgiving, it will be remembered for a long time. It will goof up the holidays a bit but is certainly worth it. We will hope for the best. Happy Thanksgiving. Don't forget Home for the Holidays Friday night.

Safety Service Department Director Wheeler: Leaf pick up continues currently in the north end, thru November 30. Then will go back thru the city thru December 14. They are doing a great job. Trash pickup is delayed one day due to the holiday, so this week is a Friday pick up. Main Street resurfacing test results came back and are within the allowable levels within the contract. But as the testing delayed the project, we are waiting on a couple over 40 degree days from sunup to sundown in order to get the north done. If that doesn't happen the contractor will do a temporary build around low laying areas so we are able to plow and then come spring they will do the final overlay on the north end for a finished project. OPWC project is wrapping up with a couple ADA ramps yet to do and utility box outs. We hope to get that concrete completed maybe Wednesday or Friday of this week. Schmid Hall parking lot is done as well as the High Street parking lot. The cemetery drive is scheduled to be done this Friday. The recent ice storm has taken down some branches and the Service Department will pick up branches that come down due to storms if you call them and let them know.

Utility Director Brediger: Will discuss the legislation as it comes up tonight.

Finance Director Strimlan: We have two pieces of legislation that will be discussed when they come up. The Fund Balance report for the period ending October 31, 2018 was presented with a request for a motion to approve subject to audit. Aspiras Sr. motioned; Corfman second; roll call vote; all yeas; motion carried.

President Baker: No report. Congratulations to the football team. Also, the Department of Commerce, Division of Liquor Control sent a reminder letter that all those that hold permits to sell alcoholic beverages, those will expire February 1, 2019. If we have complaints, now is the time to question or make a complaint. Seeing none, this will be filed with no further action.

#### **Old Business - None**

#### **New Business**

Lorson moved that Resolution 30-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 30-18**, A Resolution authorizing the Safety-Service Director to enter into a purchase order(s), without bidding, for the purchase of the following materials and services to meet the requirements of the City of Orrville, Ohio, for calendar year 2019, as follows: purchase of gasoline and diesel fuel; purchase of medium curing asphalt, asphaltic concrete and asphaltic emulsions; concrete; liquid insecticide for mosquito control, services, supplies and machinery needed to chip and seal roadways, alleys and/or city-owned parking lots and driveways; services, supplies and machinery for street traffic painting and crack sealing services; general miscellaneous engineering and architectural services; Police Professional Liability Insurance; and Public Officials Liability Insurance (with Riders for Employment

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Practices Liability, Extended Employment Practices Liability).

Discussion: This is an annual resolution for these purchases. We have not changed it from the previous years.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 30-18 be adopted as read. Aspiras Sr. seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 31-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 31-18**, A Resolution authorizing the City of Orrville to sell by internet auction, or otherwise dispose of, unclaimed or forfeited property held by the Police Department in the year 2019.

Discussion: This is another annual resolution we use typically for bicycles no one claims, random office furniture that have outlived their lifetime. We typically do these via GovDeals or eBay.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 31-18 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 32-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 32-18**, A Resolution authorizing the City of Orrville to sell by internet auction, or otherwise dispose of, Municipal personal property in the year 2019.

Discussion: Same as the one previous. We sell any surplus items that we have such as tables, file cabinets, something from the fire station, old pagers, any items we no longer need. We use eBay and GovDeals.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 32-18 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 33-18 be placed on first reading. Shupp seconded. Roll call vote; all yeas; motion carried. **Resolution 33-18**, A Resolution authorizing the Safety-Service Director to enter into a contract and/or contracts with other political subdivisions to provide Police, Fire and/or EMS services and to receive dispatching services from said political subdivisions for the calendar year 2019.

Discussion: This is another annual piece. The EMS and Fire coverage with Sugar Creek Township and Central Fire do not expire until the end of 2019. The only pending one is with East Wayne Fire District to cover Baughman Township. We've been approached by a township trustee about covering an additional area as they plan to leave the fire district. It is the same area we historically covered before the EWFD formed. We are not looking to take on more territory but want to be good neighbors as well so we are working with them in regards to a territory we feel we can adequately cover and that our personnel won't get burned out from as a result of. We have already exceeded our number of calls from last year on our Fire and EMS so we are on record-breaking ground as is. We are not looking for additional ground to cover but we are willing to do so to be good neighbors and provide coverage to folks that need it. They have not yet presented us a contract. We anticipate that it will be for a significant dollar increase from what we currently charging which is \$7,000 plus we bill for EMS to the individual. If the individual does not pay, then the township cuts a check for \$400 for that call. The \$7,000 I suspect will be between \$15,000-\$20,000. The resolution mentioned receiving dispatch services which we use to cover WARCOG as council's approval to spend money on the WARCOG. We may need to tweak that as it was originally written when we supplied dispatch to other entities so it was changed around to receive.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 33-18 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

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Lorson moved that Resolution 34-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 34-18**, A Resolution authorizing the Utility Board of Control to bid and contract, for a one year period, for annual purchases of electric meters and components and chemicals for all utilities for year 2019.

Discussion: Annual housekeeping piece that hasn't changed any from the past. It covers what it says. There is a good chance with the number of programs catching up with themselves and our cost history realigned at the power plant, you probably won't be seeing this resolution in 2019 as our expenditures have dropped down below that \$100,000 threshold on just about all of the items on this. The utility board approved it last Monday night. Being asked about our inventory of distribution poles and if this should be amended for that, no, those are under the next resolution on the agenda.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 34-18 be adopted as read. Wilson seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 35-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 35-18**, A Resolution authorizing the Public Utilities Board of Control to enter into contracts, without bidding, each for a one year period, for various services and supplies required by The Department of Public Utilities, Orrville, Ohio, for year 2019.

Discussion: This is the same list as we had last year and next year it will be pared down. No material or verbal changes from last year.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Corfman seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 35-18 be adopted as read. Shupp seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 36-18 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution 36-18**, A Resolution to accept the recommendations of the Orrville Tax Incentive Review Council regarding tax abatements for companies located in the City of Orrville.

Discussion: This is another annual resolution. We meet with the companies and they provide a report that we submit to the State every April then we meet in the fall. Those meetings have been held. The Housing Council as well as the Tax Incentive Review Council both recommended continuance of all the abatements. Nagy is not listed as they were under construction and were not required to submit a report. We met with each individual company to see how they're doing in comparison to what they promised us in the abatement. All companies are doing pretty well. Some are still their 36 month employee hiring period. Most were very optimistic and some are doing very, very well. Many are ready to hire and are having a difficult time getting employees.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that Resolution 36-18 be adopted as read. Aspiras Sr. seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 37-18 be placed on first reading. Wilson seconded. Roll call vote; all yeas; motion carried. **Resolution 37-18**, A Resolution authorizing the Board of Control to enter into an agreement and/or agreements with the State Auditor's office to prepare the annual audit for fiscal year ending December 31, 2018, December 31, 2019, and December 31, 2020, and declaring an emergency.

Discussion: This allows us to extend our current engagement with the Auditor's office to include 2019 and 2020 for their assistance in auditing preparation and the actual audit. They anticipate an hourly rate increase in 2019 and as a courtesy they allowed all current clients to extend to the maximum 3-year period.

Lorson moved that the rules, regulations, and statutes requiring the reading of a resolution on three separate days be suspended. Shupp seconded. Roll call vote; all yeas; motion carried. Lorson moved that

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Resolution 37-18 be adopted as read. Corfman seconded. Roll call vote; all yeas; motion carried.

Lorson moved that Resolution 38-18 be placed on first reading. Corfman seconded. Roll call vote; all yeas; motion carried. **Resolution 38-18**, A Resolution to make appropriations for current expenses and other expenditures of the City of Orrville, State of Ohio, during the fiscal year ending December 31,2019, and declaring an emergency.

Discussion: The Temporary Appropriations are identical to the 2019 budget that was reviewed in June. Total appropriations are \$58 million. \$16 million is for the tax-supported funds, \$8M of that is represented from the General Fund which supports the day-to-day operations of the City. Utility Appropriations are \$42 million. Approving this legislation allows us to expend funds the first 3 months of 2019. Final appropriations need to be adopted by April 1<sup>st</sup> after we've had an opportunity to review the revenue and expenditures for 2018. This should go the full three readings and passed by January 2<sup>nd</sup>.

**Good of the Order**

Mayor: Go Buckeyes!

Baker: Go Red Riders! Have a Happy Thanksgiving.

**Adjournment**

Corfman moved to adjourn the council meeting; Aspiras Sr. seconded. Roll call vote; all yeas; motion carried. Council adjourned at 8:09 p.m.

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Jeanne Gault, Clerk of Council

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Date

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Lyle Baker, President of Council