

**CITY OF ORRVILLE
INCOME TAX DEPARTMENT
207 NORTH MAIN ST
PO BOX 61
ORRVILLE, OHIO 44667
PHONE: (330) 684 5008
Fax: (330) 684 5023**

BUSINESS AND WITHHOLDING REGISTRATION

The City of Orrville imposes a local tax of 1.0% on all income earned within the city. The tax is levied on the net profit earned within the city and on the wages, salaries and other compensation earned by employees of the company while working within the City of Orrville.

All employers located in or doing business in the City of Orrville must complete this informational form and return it to the Income Tax Department, PO Box 61, Orrville, Ohio 44667. Information provided is used exclusively for income tax purposes.

For contractors, it is the responsibility of the General Contractor to notify its subcontractors of the Orrville income tax and to provide to the Orrville Income Tax Department, a listing of subcontractors that are covered under their general contract.

BUSINESS REGISTRATION

1. Name and Address of Business, Employer, Contractor:

Name _____ DBA _____

Address _____ City/State/Zip _____

2. FTID or Social Security No.# _____

3. Nature of business conducted: _____

4. Accounting method (check one) Calendar year Fiscal year

5. Type of Ownership: C Corp, S Corp, Partnership, Sole Proprietorship,
 Non-profit, Other

6. Date you began working within the City of Orrville _____

7. (If contractor), Location of construction project within Orrville _____

8. Indicate below, your preference for withholding payroll forms:

Withholding forms are needed, we do our own payroll, mail to the above address.

Withholding forms are not needed, we use a payroll service.

9. Send income tax returns to (if same as withholding forms, write 'same' _____

Printed Name

Date

Signature of individual completing form.

Title

**** IF YOU ARE USING SUB-CONTRACTORS YOU MUST LIST THEM ON PAGE 2****

**ORRVILLE INCOME TAX DEPARTMENT
SUB-CONTRACTOR LISTING**

<i>Contractor Name</i>	Trade Provided	Address	Federal Tax ID	Phone Number

Please provide updated information when new subcontractors are added.

Thank you for your cooperation. Any questions may be directed to the Orrville Income Tax Department at (330) 684-5008.