



MINUTES OF THE ORRVILLE PLANNING COMMISSION MEETING
Held October 17, 2024

MEMBERS PRESENT: Ned Hostetler, Mayor Plybon, Beth Landers, Norm Hibinger, Bob Snyder, Steve Wheeler, Jim Davis
STAFF PRESENT: Kristin Hranko, April Aspiras, Abbie Wilson
OTHERS PRESENT: Aaron Thompson – Domokur Associates

1. The commission approved the September 19, 2024, Planning Commission minutes.
2. HOC-24-00011: Review a renewal request from Ricky & Jeffrey Bauman to operate a candle making business out of their home at 858 Hemlock Trail. Aspiras noted that there have been no complaints about the home occupation. Hibinger moved to **APPROVE** the home occupation for **three (3) years** and Landers seconded that motion. All remaining ayes. Motion carried.
3. PC-23-00022: The commission reviewed a renewal request from Maria Lopez to operate a sewing business out of her home at 220 N. Ella Street. Aspiras noted that there have been no complaints about the home occupation. Hostetler moved to **APPROVE** the home occupation for **three (3) years** Davis seconded that motion. All remaining ayes. Motion carried.
4. HOC-22-00025: The commission reviewed a renewal request from Natalie Ramseyer to operate a roadside flower & produce stand on her property at 1328 N. Crown Hill Road. Aspiras noted there have been no complaints about the home occupation. Landers moved to **APPROVE** the home occupation business for **three (3) years** and Davis seconded that motion. All remaining ayes. Motion carried.
5. PC-24-00032: Review a request from the JM Smucker Company to replace an existing guardhouse at 375 Orr Street. Aaron Thompson, from Domokur Associates, was present and stated that the guardhouse that is currently there is smaller and does not have a bathroom in it. They will be building a slightly larger (135 square foot) guardhouse in the same spot that will have a bathroom in it. Hranko noted that Utilities is doing a review of it and the City will move forward with the permit once the utilities have been approved and the fees have been paid. Davis moved to approve the guardhouse and Hostetler seconded that motion. All remaining ayes. Motion carried.
6. The commission reviewed a revised public hearing procedure from Cheryl Kirkbride. The commission had a few questions about the changes and made a few suggestions as to what they'd like to change. Hranko noted this version presented today was a very rough revised script for public hearing procedures. She stated she would take the suggestions back to Kirkbride to make more edits and would present a revised version of the script at the Planning Commission meeting in November.

Meeting adjourned. Our next meeting is scheduled for November 21, at 3:00 pm.

Chairman

Secretary