

“Exhibit A”

Crown Hill Cemetery

Rules and Regulations

Experience has shown that the adoption and enforcement of the following Rules and Regulations is necessary to secure peace and good order within the cemetery, to protect the interests of the lot and grave owners and to preserve the beauty of the grounds. The City of Orrville reserves the right to change or amend these Rules and Regulations from time to time for the general benefit of the property and all lot owners, as expressly stipulated in all contracts and deeds of conveyance.

In the deeds of all lots there shall be a clause “Subject to the Rules and Regulations of the City of Orrville.” Each lot owner shall notify the City of Orrville of any change in his post office address.

Crown Hill Cemetery will be opened daily at 7:30 am and closed at sunset, and no one will be permitted to enter the grounds after dark.

Uniform courtesy to all is required from all employees.

Lots are sold only for the use of the family, relatives and their descendants unless special permission is obtained.

Interment of two bodies in one grave shall be permitted only under the following circumstances: (1) parent, grandparent, or sibling buried with infant child or fetal death, (2) infant twins, or (3) two deaths at the same time. No interment of any body other than that of a human being will be permitted. No more than two ash burials shall be permitted on one lot; or no more than one casket and one ash burial on one lot, with the exception of a parent, grandparent, or sibling buried with an infant child or fetal death.

When there are two or more persons interested as owners of a lot, no dividing lines within the same lot will be recognized by the Crown Hill Cemetery; all owners having equal rights of interment.

No sale, transfer, or assignment of any lot, or part of lot, shall be valid or recognized by the City of Orrville without its consent, and consent will be withheld until all outstanding bills owed by lot owners are paid.

No lot owner shall have the right to have a body interred within the bounds of his lot for any remuneration, sale, or hire of space to the owner.

When a lot owner dies intestate or without having designated by reservation files in writing with the City of Orrville the name of the persons to be interred on said owner's lot, the heirs shall be recognized according to the laws of Ohio.

Upon the death of a lot owner, it shall be the duty of the heirs or devisees to file with the City of Orrville satisfactory proof of the new ownership. This is a very important matter as no interment will be permitted until such proof is given. The removal by the heirs of the bodies of a deceased lot owner and his immediate family for profit to themselves is repugnant to the ordinary sense of decency and is absolutely forbidden.

No disinterment will be allowed without a permit from the Safety-Service Director of the City of Orrville, following Ohio Revised Code 517.23, 517.24, 759.49 and 759.491.

Should there be an interment on a lot not fully paid for, the City of Orrville reserves the right to disinter the body and remove same to the single grave section.

All openings of graves must be done by the employees of the City of Orrville. The schedule of grave service charges will be furnished upon request.

At every interment the City of Orrville will furnish an attendant without additional cost. This attendant shall have complete control of the funeral procession and interment service from the time the procession enters the gates until the procession leaves the cemetery.

No Sunday funerals are allowed in Crown Hill Cemetery, except as may be permitted by the Safety-Service Director.

Notice for grave orders shall be given sufficiently early to allow at least six hours daylight for the work, and in winter months, twenty-four hours.

Societies or Lodges owning lots must give a written order for their interments signed by their president or secretary.

The management has the right to forbid or remove any structure or object they shall deem objectionable.

Flower beds are permitted in front of the marker 12" deep and the width of the marker. At the discretion of the Superintendent of the Service Department, any unsightly flower beds will be mowed.

Prior to planting shrubbery, a person must contact the cemetery. The Superintendent of the Service Department shall review the type of plant requested and decide if it is appropriate. In order to keep the City's trimming and maintenance to a minimum, and considering lot size limitations, only the dwarf varieties which require no trimming are recommended. (Revision 8/28/96)

From December 1 to March 31, grave decorations are permitted on the grave site. Winter decorations left on the site after April 1 will be tagged and stored for 30 days; after which time they will be disposed of.

From April 1 to November 30, grave decorations are not permitted outside of the area which includes the marker and 12" planting bed. At the discretion of the Superintendent of the Service Department, unsightly decorations or dead flowers will be removed and the containers will be tagged and stored for 30 days; after which time they will be disposed of.

There are no restrictions on the type of grave decorations that are permitted, reserving the right to remove items deemed objectionable by the Superintendent of the Service Department.

Veteran markers and other organizational emblems and/or flags may be placed in the 12" flower bed if one exists on the grave site. If no flower bed exists, the marker shall be placed immediately adjacent to the right or left side of the stone. At the discretion of the Superintendent of the Service Department, faded, worn, or tattered flags will be removed and burned.

No enclosures of any kind, including coping, fencing, bushes, hedging, or borders will be allowed on or around the lots.

A shepherd's pole will be permitted if placed in the 12" planting bed in front of the stone. It may be no higher than 4' above the ground, and may contain no more than one hook. At the discretion of the Superintendent of the Service Department, unsightly, rusted, or bent poles may be removed, tagged, and stored for 30 days. If the planting bed is not maintained and weeds or grass have grown up around the pole, it will be removed, tagged, and stored for 30 days; after which time it will be disposed of.

Monument markers are permitted to be flat or upright, provided that they do not exceed 36" in height and the width of the lot. One upright marker and one flat marker, or two flat markers only, are permitted on each grave.

Placement of monuments on the foundation is the responsibility of the monument dealer.

Any person who chooses to change markers will pay the cost of the new foundation, plus wages, fringe benefits, and material costs for the removal of the existing marker.

No gravel, brick, stone, cement, or any kind of artificial walks will be allowed.

No signs indicating that a lot or vault is for sale, nor signs, cards or advertisements by any person or persons will be permitted.

Rules governing monument work are on file at the office should be carefully referred to by lot owners before closing the purchase for monuments.

An order, signed by the lot owner, shall be furnished to the cemetery before urn, vase, marker, monument, or memorial is placed on the lot.

Lot owners are strongly urged to consult with the cemetery staff before selecting a monument as this may avoid expensive mistakes or serious disappointments.

The City of Orrville reserves the right to forbid the use of wooden vaults or outer boxes.

The right to enlarge, reduce, replat, change the boundaries, or grade the cemetery or a portion thereof, from time to time, including the right to modify or change the locations of or remove or regrade roads, drives, walks, or parkways, or any part thereof, is hereby expressly reserved. The right to lay, maintain and operate, alter or change pipe lines or gutters for sprinkling systems, drainage, lakes, etc., is also expressly reserved, as well as is the right to use cemetery property, not sold to individual plot owner for cemetery purposes including the interring and preparing for interment of dead human bodies, or for anything necessary, incidental or convenient thereto. The City of Orrville reserves to itself, the purpose of passage to and from other plots.

The City of Orrville will take every reasonable precaution to protect all private property of lot and grave owners in the cemetery from loss or damage, but it distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from the acts of thieves, vandals, rioters, and malicious mischief makers; from all acts of providence, especially winds, tornadoes, hail, snow, and frost, whether the damage be direct or collateral.